

Regular Meeting  
Peru Public Library District  
Board of Trustees  
10 August 2017  
6:00 pm

Present: Jenifer Barr, Jean Carter, Gail Grabowski, Linda Hiltabrand, Mary Lindenmeyer, Doug Olivero, Mike Watts, Director Charm Ruhnke  
Absent: None

1. Call to Order: President Mike Watts called the meeting to order at 6:00 pm.
2. Changes to the Agenda: Add to #7. Librarian's report c. Storywalk d. Ron Reeland e. Kiwanis donation
3. Public comments: There were no public comments.
4. Approval of minutes of July 2017: Jean Carter moved to approve the minutes of July 2017; Gail Grabowski seconded. The motion carried.
5. Financial report
  - A. Approve disbursements for August 2017: Gail Grabowski moved to approve disbursements for August 2017; Doug Olivero seconded. The motion carried.
  - B. Approve financial report: Jean Carter moved to approve the financial report; Jenifer Barr seconded. The motion carried.
6. Correspondence: The file contained no correspondence.
7. Librarian's report
  - A. Budget and Appropriations hearing notice publication: The B and A hearing notice will be published in the NewsTribune.
  - B. Hotspot: The Hotspot apparatus was recently acquired and will be available for checkout. The item is only for Peru Library adult patrons.
  - C. Storywalk: The director informed trustees of a children's Storywalk idea. Children's librarian Lynn Sheedy will head the project.
  - D. Ron Reeland: The director informed the trustees of the needed work release for custodian Ron Reeland.
  - E. Kiwanis donation: The Kiwanis club is disbanding and awarding monies to five area libraries. Peru Library will receive approximately \$775, which will be used for early literacy.
8. Prior meeting follow-up
  - A. Open Meeting Act training: The director reminded trustees of the timeline for completing training.
  - B. Building alarm: Ficek Electric will be called to estimate repair/replacement cost.

C. Working Cash certificate: The rates for First Federal are 1.1% for 24 months.

9. President's report: Mike Watts reported the success of the final Daycation.

10. Executive session: There was no call for an executive session.

11. Action and/or discussion items

A. Resolution 17/18-01 compensation as IMRF earnings: Jean Carter moved to approve Resolution 17/18-01; Doug Olivero seconded. The motion carried.

B. Secretary's audit: We (Jenifer Barr and Douglas Olivero) examined the Secretary's records on July 21, 2017. We found the records to be accurate and available in accordance with Illinois Statutes.

C. Tentative Budget and Appropriation Ordinance 17/18-004: The tentative B and A Ordinance 17/18-004 was reviewed. This ordinance is to be adopted at the September 14, 2017 regular meeting.

D. HVAC: The trustees reviewed the recommendations from Kmetz Architects. The director will ask Mike Kmetz to attend the September meeting in order to address questions.

E. Audit: The director will request proposals from qualified, quality accounting firms to audit the library's accounts.

12. Adjournment: There being no further business, the regular meeting adjourned at 7:30 pm.  
Submitted by: Mary Lindenmeyer/ Secretary