

Regular Meeting
Board of Trustees
Peru Public Library District
12 January 2017 at 6:00 pm

Present: Jenifer Barr, Jean Carter, Linda Hiltabrand, Mary Lindenmeyer, Doug Olivero, Mike Watts, Director Charm Ruhnke

Absent: Laura Ferrari, Gail Grabowski

1. Call to order: President Mike Watts called the regular meeting to order at 6:03 pm.
2. Changes to the agenda: Under President's report, add letter B. Movie Night
3. Public comments: There were no public comments.
4. Approval of minutes
 - a. Approve Truth in Taxation hearing minutes of 10 November 2016: Linda Hiltabrand moved to approve the Truth in Taxation minutes; Doug Olivero seconded. The motion carried.
 - b. Approve Board meeting minutes of 10 November 2016: Linda Hiltabrand moved to approve the meeting minutes of 10 November 2016; Doug Olivero seconded. The motion carried.
5. Financial report:
 - a. Approve disbursements for December 2016 and January 2017: Jean Carter moved to approve disbursements of December 2016 and January 2017; Doug Olivero seconded. The motion carried
 - b. Approve financial report for November 2016 and December 2016: Jean Carter moved to approve the financial reports for November and December 2016; Jenifer Barr seconded. The motion carried.
6. Correspondence: The correspondence file contained a thank you note from the Len Corti family, an article in the Putnam County Record about the therapy dogs at the Peru Library and a thank you note from the staff for the holiday gift.
7. Librarian's report:
 - a. April 2017 election - Seven petitions were taken out, six were returned. A seventh trustee will be appointed to a two-year term following the April 4, 2017 election.
 - b. Annual Economic Interest Forms - The forms will be arriving soon and the trustees will need to complete and return them to the Director.
 - c. Per capita Grant Submitted - The grant, if awarded, would be used for the adult, teen and children collections, DVDs, programs and new ideas.
8. Prior meeting follow-up:

- a. Wine tasting discussion - There will be more information in the coming months concerning a possible wine tasting event.

9. President's report:

- a. Peruvian Purlers donation - The Peruvian Purlers presented a donation of \$401.00 to the library as a result of two sale events of their handiwork.
- b. Movie Night and licensing - A movie license fee is \$431.00. There will be a double feature movie night to be held on Friday, February 10, 2017.

10. Executive session: There was no call for an executive session.

11. Action and/or discussion items:

- a. Gemstone Marketing - It was decided to pursue the offer from Gemstone Marketing for library bags.
- b. Library Policies review - Several library policies will need to be reviewed and revised. The trustees will look over drafts of the personnel policy and other policies in the next few meetings.
- c. Mayoral Forum - A Mayoral Forum will be held at the library on Sunday, March 26, 2017. Time and arrangements to follow.
- d. Prairie Cat Monthly Spotlight - The library was featured in the monthly Prairie Cat Spotlight. The trustees were pleased with the positive profile.

12. Adjournment: There being no further business, the regular meeting adjourned at 7:10 pm.

Submitted by: Mary Lindenmeyer/Secretary