

**Regular Meeting  
Board of Trustees  
Peru Public Library  
12 May 2016  
6:00 pm**

Present: Jenifer Barr, Jean Carter, Gail Grabowski, Linda Hiltabrand, Mary Lindenmeyer, Doug Olivero, Mike Watts, Director Charm Ruhnke

Absent: Laura Ferrari, Laurie Smoron

1. Call to order: President Mike Watts called the regular meeting to order at 6:02 pm.
2. Additions, changes or corrections to the agenda: There were none.
3. Public comments: There were none.
4. Approval of minutes of April 2016: Gail Grabowski moved to approve the minutes of April 2016, with corrections; Jenifer Barr seconded. The motion carried.
5. Financial report
  - a. Approval of bills payable for May 2016: Jean Carter moved to approve the bills payable for May 2016; Doug Olivero seconded. The motion carried.
  - b. Approval of financial statement for April 2016: Gail Grabowski moved to approve the financial statement for April 2016; Jean Carter seconded. The motion carried.
6. Correspondence: The file contained new bookmarks and the summer reading flier.
7. Librarian's report:
  - a. The district conversion papers were filed with the LaSalle County Court on Tuesday, May 10, 2016 at 9:00 am. The conversion to a library district will become effective July 1, 2016.
8. Prior meeting follow-up: There was no prior meeting follow-up discussion.
9. President's report: President Mike Watts reported on the success of Daycation 2. There will be flower planting in the triangle in front of the library.
10. Executive session: There was no call for an executive session.
11. Action and/or discussion items:
  - a. Adopt annual non-resident fee effective July 1, 2016: Jean Carter moved to adopt the non-resident fee of \$100.00 effective July 1, 2016; Linda Hiltabrand seconded. The motion carried.

- b. Authorize library director to apply for grants benefiting the library: Gail Grabowski moved to authorize the library director to apply for grants benefiting the library; Doug Olivero seconded. The motion carried.
- c. Appoint library director as Open Meetings Act officer: Jean Carter moved to appoint the library director as the Open Meetings Act officer; Doug Olivero seconded. The motion carried.
- d. Appoint library director as Freedom of Information Act officer: Gail Grabowski moved to appoint the library director as the Freedom of Information Act officer; Doug Olivero seconded. the motion carried.
- e. Adopt revised FOIA policy as updated: Linda Hiltabrand moved to adopt the FOIA policy as updated; Jean Carter seconded. The motion carried.
- f. Appoint Philip Lenzini as the library's legal counsel: Gail Grabowski moved to appoint Philip Lenzini as the library's legal counsel; Linda Hiltabrand seconded. The motion carried.
- g. Authorize library director to dispose of surplus material: Jean Carter moved to authorize the library director to dispose of surplus material; Jenifer Barr seconded. The motion carried.

12. Adjournment: There being no further business, the regular meeting of May 12, 2016 adjourned at 6:50 pm.

Submitted by: Mary Lindenmeyer/Secretary