

Regular Meeting  
Board of Trustees  
Peru Public Library District  
14 September 2017  
6:00 pm

Present: Jenifer Barr, Jean Carter, Gail Grabowski, Linda Hiltabrand, Mary Lindenmeyer, Doug Olivero, Mike Watts, Director Ruhnke

Visitors: Children's Librarian Lynn Sheedy

1. Call to order: President Mike Watts called the meeting to order at 6:00 pm.
2. Budget and Appropriations Hearing (6:00-6:15pm)
3. Changes to the agenda: Under 8. Librarian's report add A. Tree proposal B. Project with School District and C. Northview Craft Fair under President's report add A. Fund Raising
4. Public comments: There were no public comments.
5. Approval of minutes of August 2017: Gail Grabowski moved to approve the minutes of August 2017; Doug Olivero seconded. The motion carried.
6. Financial report
  - A. Approve disbursements for September 2017: Jean Carter moved to approve the disbursements for September 2017; Jenifer Barr seconded. The motion carried.
  - B. Accept financial report: Jean Carter moved to accept the financial report; Gail Grabowski seconded. The motion carried.
7. Correspondence: There was no correspondence this month.
8. Librarian's report
  - A. Tree proposal: Director Ruhnke contacted Shearer Tree Service for the removal of a dead tree.
  - B. Project with School District: Children's Librarian Lynn Sheedy reported on an ongoing project with Peru's Northview School. Mrs. Sheedy and Northview Principal Sara McDonald met to mesh the Tumblebooks with the school's computers. Mrs. Sheedy also discussed with Peru Mayor Scott Harl a future proclamation promoting young literacy and the idea that Peru is a community of readers.
  - C. Northview Craft Show: The Peruvian Purlers will be selling their wares at this year's Northview Craft Fair held in November.
9. Prior meeting follow-up
  - A. Building alarm: Ficek's Communications will be installing the new panel next week.

10. President's report

A. Fund Raising: Discussion was held on possibilities for grants and raising funds to help finance the HVAC system.

11. Executive session: There was no call for an executive session.

12. Action and/or discussion items

A. HVAC proposal: Mike Kmetz and Dan Mccurty from Kmetz Architects reviewed the proposal.

They explained the various systems and factors playing into the cost of the HVAC.

B. IMRF Resolution 17/18-02: Jean Carter moved to adopt the IMRF Resolution 17/18-02; Gail Grabowski seconded. The motion carried.

C. Financial audit: Director Ruhnke is continuing to contact auditors.

D. Budget and Appropriation Ordinance 17/18-004: Linda Hiltabrand moved to adopt the Budget and Appropriation Ordinance 17/18-004 as presented (with updated figures): Jean Carter seconded. The motion carried.

E. Special Reserve Fund transfer: Linda Hiltabrand moved to authorize an \$112,161.00 transfer; Jean Carter seconded. The motion carried.

13. Adjournment: There being no further business. President Mike Watts adjourned the meeting at 7:48pm.

Submitted by: Mary Lindenmeyer/Secretary