

Request for Reconsideration of Library Materials
Peru Public Library

The Peru Public Library serves the entire community. The library's Collection Development and Management Policy guides the selection of library material. If you feel that a particular item is not suitable for in the library's collection, please fill in this form before giving to the Library Director.

Date

Name (please print)

Phone

Address (Street, City, Zip code)

Author or Artist

Title

Format of material (book, DVD, cd, electronic, etc.)

Please summarize your reasons for requesting reconsideration of this item:

1. How did you learn of this item?

2. Did you read, listen to, or view the entire work? If not, what parts?

3. What do you believe are the main ideas or intent of this material?

4. What are your objections to this item?

5. What harm do you feel might result from reading, listening or viewing this item?

6. Have you read any professional reviews of this item?
If yes, please list the reviewers' names and their published sources.

7. What material would you recommend that is, in your judgment, more appropriate?

What happens to this form once I have completed it?

The request goes to the Library Director. The Library Director, working with the appropriate staff then drafts a recommendation, based on such factors as the information provided by the user, how well the item meets the criteria for materials selection, consultation of review sources for the item, how the item fits in with the overall collection, and personal examination. The library director then responds to the individual in writing with the library's decision.

In the event this decision is not satisfactory to the patron, the patron has the right to present the complaint to the Board of Trustees. This is accomplished by written request to the Board President asking that the matter be placed on the agenda of the next regular Board meeting. After receiving testimony from the patron and from the library director, the Board will decide, based on the library's policies, whether to uphold or override the Library Director's decision.

During the review process the challenged materials will not be removed from the shelves.