

Peru Public Library  
Public Comment Policy

1. Public comments are permitted during the time designated on the meeting agenda.
2. The Presiding Officer may grant a request to address the Board during other portions of the meeting.
3. The Presiding Officer has discretion to determine the length of time, generally 3 minutes, and the number of times a speaker may speak.
4. The Presiding Officer determines the order in which speakers will be recognized.
5. Each speaker shall provide his/her name, address, group affiliation (if any) and topic.
  - a. If more than one member from a group wishes to speak, the group must select one representative of the group to present the group's view. In such case, the representative will be allowed to speak for 5 minutes.
  - b. Topics of public comments must be library related.
6. Comments are addressed to the Library Board.
  - a. Personal attacks on Library Board members, staff members or others will not be tolerated, nor will language that is considered offensive, harassing, profane or repetitive comments.
7. Response from the Board, if needed, may come at a later date when the Board has had time to discuss the issue, to seek more information, or to review recommendations from the Executive Director.
8. Written materials presented to the Board will be included in the Library's files rather than the minutes.