

Regular Meeting
Peru Public Library District
Board of Trustees
8 February 2018
6:00 pm

Present: Jenifer Barr, Jean Carter, Gail Grabowski, Linda Hiltabrand, Mary Lindenmeyer, Doug Olivero, Mike Watts and Director Charm Ruhnke

Call to Order: President Mike Watts called the meeting to order at 6:00 pm.

Changes to the agenda

- a. Under Librarian's Report, add c. Donation d. Teen/Parent Conference
- b. Under Prior meeting follow-up, c. Backyard tabled.
- c. Under Action and/or discussion items, d. Bloodborne Pathogens Policy tabled e. Special Reserve Fund Plan tabled

Public comments: There were no public comments.

Approval of minutes of January 2018: Gail Grabowski moved to approve the minutes of January 2018; Doug Olivero seconded. The motion carried.

Financial report

- a. Approve disbursements for February 2018: Jean Carter moved to approve the disbursements for February 2018; Linda Hiltabrand seconded. The motion carried.
- b. Accept financial report for January 2018: Jean Carter moved to accept the financial report for January 2018; Gail Grabowski seconded. The motion carried.

Correspondence

- a. Bonnee Lu Harris bequest: The file contained a bequest from the estate of Bonnee Lu Harris. The amount of the gift has yet to be determined.

7. Librarian's report

- a. Library Discovery Day: Discussed were ideas and volunteer opportunities for a Library Discovery Day to be held Saturday, April 14, 2018. Trustees are to let the director know of their availability to assist that day.
- b. Audit: The director has contacted a Princeton, IL accountant to handle the library's audit.
- c. Donation: A recent donation to the library will be used to purchase new bicycle racks.
- d. Teen/Parent Conference: The library will host a conference for teens who are parents.

8. Prior meeting follow-up

- a. Movie License: The movie license will be renewed for one year.

- b. FY18/19 Working Budget timeline: The director advised the trustees on the timeline for the working budget to be adopted at the May 2018 meeting.

President's report: There was no report.

Executive session: There was no call for an executive session.

Action and/or discussion items

- a. Fines and loans periods: After discussion, Jean Carter moved to accept the fines and loans periods, with changes; Jenifer Barr seconded. The motion carried.
- b. Interlibrary Loan Policy Ordinance 17/18-008: Linda Hiltabrand moved to adopt the Interlibrary Loan Policy Ordinance 17/18-008; Doug Olivero seconded. The motion carried.
- c. Computer, Internet Access and Database ordinance 17/18-009: Jean Carter moved to adopt the Computer, Internet Access and Database Ordinance 17/18-009; Gail Grabowski seconded. The motion carried.

Board orientation: Director Ruhnke led the trustees through the basics of library law, trustee powers and duties.

Adjournment: There being no further business, the meeting adjourned at 7:38 pm

Submitted by Mary Lindenmeyer/Secretary