

**Regular Meeting**  
**Peru Public Library District**  
**Board of Trustees**  
**13 September 2018**  
**6:15 pm**

Present: Jean Carter, Gail Grabowski, Linda Hiltabrand, Mary Lindenmeyer, Doug Olivero, Mike Watts and Director Charm Ruhnke

Absent: Jenifer Barr

1. Call to order at 6:15 pm: President Mike Watts called the regular meeting to order at 6:15 pm.
2. Changes to the agenda: Under #7 Librarian's report, add a. Roof
3. Public comments: There were no public comments.
4. Approval of minutes of August 2018: Jean Carter moved to approve the minutes of August 2018; Doug Olivero seconded. The motion carried.
5. Financial Report
  - a. Approve disbursements for September 2018: Gail Grabowski moved to approve the disbursements for September 2018; Doug Olivero seconded. The motion carried.
  - b. Accept the financial report for August 2018: Jean Carter moved to accept the financial report for August 2018; Gail Grabowski seconded. The motion carried.
6. Correspondence:
  - a. Leonard Corti Memorial: The library received a monetary gift in the amount of \$3,250 in memory of Leonard Corti, area leader and businessperson. Paula Corti, his widow, requested we purchase historical and biographical books of world leaders with the memorial.
  - b. Non- Homestead Property Exemption: The correspondence file contained a letter stating the City of Peru has filed an application for this exemption.
  - c. A picture of patrons enjoying the library's Smartphone Class appeared in the NewsTribune.
  - d. A letter from Lauterbach and Amen, LLP thanked the library for selecting them to complete the library's audit.
  - e. The family of Elizabeth Happ sent a \$300 memorial donation for purchasing children's books.
7. Librarian's report
  - a. Roof: There is some roof damage; the shingles appear to be cracked, but no leaks. The director will be looking into the warranty claim a new roof.

8. Prior meeting follow-up
  - a. HVAC update: The contract has been signed with Chapman's.
  - b. TIF meeting: Director Charm Ruhnke attended the TIF meeting at Peru City Hall.
9. President's Report: There was no report from President Watts.
10. Executive session: There was no call for an executive session.
11. Action and/or discussion items
  - a. Budget and Appropriations Ordinance 2018/19-004: Jean Carter moved to adopt the Budget and Appropriations Ordinance 2018/19-004; Doug Olivero seconded. The motion carried.
  - b. Resolution updating the library's property deed: Gail Grabowski moved to authorize the updating of the library's property deed; Jean Carter seconded. The motion carried.
12. Board Orientation (FOIA): The director discussed the Freedom of Information Act. She included a reminder the library's FOIA policy about the annual update and adoption at the July 2019 meeting.
13. Adjournment: There being no further business, the meeting adjourned at 7:23pm.

Submitted by: Mary Lindenmeyer/Secretary