

Regular Meeting
Peru Public Library District
Board of Trustees
11 October 2018
6:00 pm

Present: Jenifer Barr, Jean Carter, Gail Grabowski, Linda Hiltabrand, Mary Lindenmeyer, Doug Olivero, Mike Watts and Director Charm Ruhnke

1. Call to order: President Mike Watts called the meeting to order at 6:00 pm.
2. Changes to the agenda: Under 8. Prior meeting follow-up, add d. CD's.
3. Public comment: There was no public comment.
4. Approval of minutes: Jean Carter moved to approve the minutes of September 2018; Gail Grabowski seconded. The motion carried.
5. Financial report
 - a. Approve disbursements for October 2018: Gail Grabowski moved to approve disbursements for October 2018; Doug Olivero seconded. The motion carried.
 - b. Accept financial report for September 2018: Linda Hiltabrand moved to accept the financial report for September 2018; Doug Olivero seconded. The motion carried.
6. Correspondence: The file contained no correspondence.
7. Librarian's report
 - a. Vacation: Director Ruhnke informed the trustees of her upcoming vacation.
 - b. Health Insurance: The health insurance coverage will be adopted at the November trustee meeting.
8. Prior meeting follow-up
 - a. HVAC: The project is going well.
 - b. Roof update: The kit with directions as to how to file the insurance claim (damaged shingles) will be arriving soon.
 - c. Boiler update: There is a leaking valve. However, we are waiting to see if eventually the unit may be capped and/or removed once the HVAC project is completed.
 - d. CD's: Two CD's are up for renewal. Charm will inquire as to the best rates and terms.
9. President's report: President Mike Watts thanked Ron Reeland for installing the new trellises.

10. Executive session: There was no call for an executive session.

11. Action and/or discussion items

- a. Personnel Policy revisions: Director Ruhnke reviewed the personnel policy with revisions. The new policy will be adopted at the November trustee meeting.

12. Board Orientation: Director Ruhnke reviewed the Per Capita Grant requirements.

13. Adjournment: There being no further business, the meeting adjourned at 7:27 pm.

Submitted by: Mary Lindenmeyer/Secretary