

**Regular Meeting
Peru Public Library District
Board of Trustees
8 November 2018
6:00 pm**

Present: Jenifer Barr, Jean Carter, Gail Grabowski, Linda Hiltabrand, Mary Lindenmeyer, Doug Olivero, Mike Watts and Director Charm Ruhnke

1. President Mike Watts called the regular meeting to order at 6:00 pm.
2. Truth in Taxation Hearing: Due the newspaper's publishing error, this meeting will be rescheduled for Thursday, November 15 at 6:00 pm.
3. Changes to the agenda: There were no changes.
4. Public comments: There were no public comments.
5. Approval of minutes of October 2018: Jean Carter moved to approve the minutes of October 2018; Gail Grabowski seconded. The motion carried.
6. Financial reports
 - a. Approve disbursements for November 2018: Gail Grabowski moved to approve disbursements for November 2018; Doug Olivero seconded. The motion carried.
 - b. Accept the financial report: Jean Carter moved to accept the financial report; Linda Hiltabrand seconded. The motion carried.
7. Correspondence: There was no correspondence.
8. Librarian's report
 - a. Youth Services Brochure: Director Ruhnke handed out the new youth services brochure that will be available to the patrons with children. The Teen Services brochure will be ready in December.
 - b. The Director recognized Melissa Keegan for her leadership during the director's scheduled vacation.
 - c. Brite-way cleaned the windows inside and out.
 - d. Food for Fines has begun and will continue through November.
9. Prior meeting follow-up
 - a. HVAC report: One unit has been sent. Two other units are being built, signaling a delay.
 - b. Audit: The full audit will be Tuesday and Wednesday, November 13 and 14.
10. President's report: There was no report.

11. Executive session: There was no call for an executive session.

12. Action and/or discussion items

- a. Tax Levy Ordinance FY18/19-007: Due the Truth in Taxation hearing reschedule, this item was tabled. It will be adopted at the November 15, 2018 Special Meeting.
- b. Holidays (closed) Dates Ordinance FY18/19-005: Linda Hiltabrand moved to adopt the Holiday (closed) Dates Ordinance FY18/19-005; Gail Grabowski seconded. The motion carried.
- c. Health Insurance renewal: Gail Grabowski moved to accept the United Healthcare of the Illinois Valley Plan BIES; Jean Carter seconded. The motion carried.
- d. Personnel Policy Ordinance FY 18/19-006: Gail Grabowski moved to adopt, with revision, Personnel Policy Ordinance FY18/19-006; Jean Carter seconded. The motion carried.

Trustee Doug Olivero left the meeting at 6:56 pm. He returned at 7:01 pm.

13. Board Orientation- Library Services: This item was tabled.

14. Adjournment: There being no further business, the meeting adjourned at 7:03 pm.

Submitted by: Mary Lindenmeyer/Secretary