

Regular Meeting
Peru Public Library District
Board of Trustees
14 March 2019
6:00 pm

Present: Jean Carter, Gail Grabowski, Linda Hiltabrand, Mary Lindenmeyer, Doug Olivero, Mike Watts and Director Charm Ruhnke

1. Call to order: President Mike Watts called the meeting to order at 6:00 pm.
2. Changes to the agenda: Add to the Librarian's report
 - a. Discovery Day
 - b. Economic Interest Forms
 - c. Staff Development
 - d. Phone System
 - e. Rock the Library
 - f. Sewer Separation
 - g. HVAC
 - h. Story Walk
 - i. Reassessment
3. Public comments: There were no public comments.
4. Approval of minutes of February 2019: Jean Carter moved to approve the minutes of February 2019; Gail Grabowski seconded. The motion passed.
5. Financial report
 - a. Approve disbursements for March 2019: Gail Grabowski moved to approve disbursements for March 2019; Doug Olivero seconded. The motion carried.
 - b. Accept financial report for February 2019: Jean Carter moved to accept the financial report for February 2019; Gail Grabowski seconded. The motion carried.
6. Correspondence: The file contained a thank you from Northview School for the Parent Night presentation by Lynn Sheedy and Meridith Donahue. A flyer announcing the trustee opening was placed in the file.
7. Librarian's report
 - a. Discovery Day: The director announced there would be no Discovery Day this April.
 - b. Economic Interest Statements: Trustees should be receiving the economic statement forms soon. All trustees are to turn the forms into the director for filing.

- c. Staff Development: The staff will participate in an active shooter drill on March 15. The library will be closed for this drill from 9:00 am till 1:00 pm.
 - d. Phone System: Discussion was held concerning issues with the current phone system.
 - e. Rock the Library: This June event is cancelled this year.
 - f. Sewer Separation: The separation will take place near the library with work beginning the middle of May.
 - g. HVAC: The project is near completion.
 - h. Story Walk Project: An Eagle Scout (Christian Risk) candidate is working with Lynn Sheedy on a Story Walk project that will be placed near the Splash Pad. Lynn will supply the books and change them out periodically.
 - i. Reassessment: The library received notices of reassessment of ten parcels.
8. Prior meeting follow-up
- a. HVAC: As previously noted, the HVAC project is near completion.
 - b. Microfilm machine: There will be training sessions for the new microfilm machine.
9. President's report
- a. Daycations: The first trip has sold out. The next trip will be May 3, 2019.
10. Executive Session: There was no call for an executive session.
11. Action and/or discussion items
- a. Annexation Ordinance 18/19-008: Jean Carter moved to adopt the Annexation Ordinance 18/19-008; Doug Olivero seconded. The motion carried.
 - b. Annexation Ordinance 18/19-009: Linda Hiltabrand moved to adopt Annexation Ordinance 18/19-009; Gail Grabowski seconded. The motion carried.
 - c. Micro-Pantry: The trustees declined the request for placement of a Micro-Pantry at the library.
 - d. Proposed replacement of fire alarm devices: Director Charm Ruhnke will get pricing for the replacement.
12. Board Orientation: No orientation this month.
13. Adjournment: There being no further business, the meeting adjourned at 6:58 pm.

Submitted by: Mary Lindenmeyer/ Secretary