

Regular Meeting  
Peru Public Library District  
Board of Trustees  
Thursday, 10 January 2019  
6:00 pm

Present: Gail Grabowski, Linda Hiltabrand, Mary Lindenmeyer, Mike Watts, Director  
Charm Ruhnke

Absent: Jean Carter and Doug Olivero

1. Call to order: President Mike Watts called the regular meeting to order at 6:00 pm.
2. Changes to the agenda: There were no changes.
3. Public comments: There were no public comments.
4. Approval of Regular Meeting minutes of 8 November 2018, Special Meeting minutes of 15 November 2018, as amended, and Truth in Taxation Hearing minutes of 15 November 2018: Gail Grabowski moved to approve the previous minutes; Linda Hiltabrand seconded. The motion carried.
5. Financial report
  - a. Approve disbursements for December 2018 and January 2019: Linda Hiltabrand moved to approve the disbursements of December 2018 and January 2019; Gail Grabowski seconded. The motion carried.
  - b. Accept the financial report for December 2018: Gail Grabowski moved to accept the financial report of December 2018; Linda Hiltabrand seconded. The motion carried.
6. Correspondence
  - a. Staff thank you: The staff thanked the trustees for the Christmas bonus.
  - b. John Mattison obituary: A donation was made to the library from the family of John Mattison, a former custodian at the library.
7. Librarian's report
  - a. Raffle license: The license will be renewed at a cost of \$10.00.
  - b. Secured Deposit Agreement with Peru Federal Savings: Treasurer Linda Hiltabrand has signed the agreement.
  - c. Petition for April 2019 trustee election: The paperwork has been filed at the LaSalle and Bureau County Clerk offices. Jean Carter has filed for a term of six years.
  - d. Property reassessment: A notice was received from the city assessor's office.
  - e. Elevator work: The elevator passed inspection by the fire Marshall. A low-pressure switch will need to be installed by December of 2019.
8. Prior meeting follow-up
  - a. Per Capita Grant Application: The grant application has been filed.

b. HVAC project: With some ductwork to be finished, along with the balancing of circuits and the programming of thermostats, the project is nearing the end.

9. President's report

a. Day trips: Mike Watts announced three trips with the first to the Quad Cities Botanical Expo Center on March 22, 2019. More information will follow.

10. Action and/or discussion items

a. Audit of Fiscal Year 2017/2018: Trustees will review the report at the February 2019 meeting.

b. Annexation: Discussion was held concerning annexation of various properties available. Director Ruhnke will contact Phillip Lenzini, the library's attorney for proper procedures.

c. Establish working cash CD#5: Director Ruhnke will open working cash CD#5 in the amount of \$3,661.98 at First State Bank for a rate of 2.9% for 27 months.

d. Trustee appointment: There was a review of application questions for those wanting to serve as a library trustee. Director Ruhnke will deliver a draft of a trustee application at the February meeting.

e. Special Reserve Fund CD#2: Director Ruhnke will renew the Special Reserve Fund CD#2 (\$18,045.00) at First State Bank for 7 months at a rate of 1.75 %.

11. Adjournment: There being no further business, the meeting adjourned at 7:30 pm.

Submitted by: Mary Lindenmeyer/Secretary