

**Regular Meeting**  
**Peru Public Library District**  
**Board of Trustees**  
**11 July 2019**  
**6:00 pm**

Present: Jean Carter, Gail Grabowski, Linda Hiltabrand, Mary Lindenmeyer, Doug Olivero, Larry Sittler, Mike Watts and Director Charm Ruhnke  
Guests: Mr. and Mrs. Al Clark

1. Call to order: President Mike Watts called the regular meeting to order at 6:00 pm.
2. Changes to the agenda:
  - a. to 7. Librarian's Report add a. Internet
  - b. to 9. President's Report
    - i. add b. Stitches trip
3. Public comments: Mr. and Mrs. Clark expressed concerns about the future parking lot project and the possibility of more water flooding their yard after a heavy rain.
4. Approval of minutes of June 2019: Gail Grabowski moved to approve the minutes of June 2019; Doug Olivero seconded. The motion carried.
5. Financial report
  - a. Approve disbursements for July 2019: Jean Carter moved to approve disbursements for July 2019; Doug Olivero seconded. The motion carried.
  - b. Accept financial report for June 2019: Jean Carter moved to accept the financial report for June 2019; Gail Grabowski seconded. The motion carried.
6. Correspondence: There was no correspondence this month.
7. Librarian's report
  - a. Internet: There have been recent issues with internet service.
8. Prior meeting follow-up: None
9. President's report
  - a. Appoint committee to audit secretary's records for FY2108/19: Gail Grabowski and Jean Carter will audit the secretary's records for FY2018/19. Their report will be presented at the next meeting.
  - b. The Stitches yarn crawl will be August 2, 2019.
10. Executive session: There was no call for an executive session.
11. Action and/or discussion items

- a. Roof project: The bid documents have arrived. The legal notice will appear in the newspaper on July 15, 2019. On August 1, 2019 the bids will be opened. The project will begin in the fall.
- b. Parking lot project: The survey from Chamlin's is being completed. We are waiting to hear from them in August.
- c. Authorize certificates of deposit: Larry Sittler moved to authorize the Director, Board President and Treasurer as signatories to open, close and transfer funds of certificates of deposit; Doug Olivero seconded. The motion carried.
- d. Resolution 19/20-001 Illinois Funds library participation Linda Hiltabrand moved to approve the library's participation in Illinois Funds; Larry Sittler seconded. The motion carried.
- e. Resolution 19/20-001 authorizing the establishment of an account with Illinois Funds. The designated authorized signer for the account is Director Charm Ruhnke. Melissa Keegan, Assistant Director, is also an Authorized Trader on the account. Linda Hiltabrand moved to adopt Resolution 19/20-001; Jean Carter seconded. The motion carried.
- f. Ordinance FY19/20-001 Board Meeting dates: Gail Grabowski moved to adopt Ordinance FY19/20-001 establishing board meeting dates; Doug Olivero seconded. The motion carried.
- g. Authorize the Director to apply for grants benefiting the library: Gail Grabowski moved to authorize the Director to apply for grants; Jean Carter seconded. The motion carried.
- h. Appoint Director as the library's Open Meetings Act officer; Jean Carter moved to appoint the director as the library's Open Meetings Act officer; Linda Hiltabrand seconded. The motion carried.
- i. Ordinance FY19/20-002 FOIA Policy: Gail Grabowski moved to adopt Ordinance FY19/20-002 FOIA Policy; Doug Olivero seconded. The motion carried.
- j. Appoint Philip Lenzini the library's legal counsel; Linda Hiltabrand moved to appoint Philip Lenzini as library legal counsel; Doug Olivero seconded. The motion carried.
- k. Authorize Director to dispose of surplus material: Gail Grabowski moved to authorize the director to dispose of surplus material; Doug Olivero seconded. The motion carried.
- l. Ordinance FY19/20-003 Building and Maintenance: Linda Hiltabrand moved to adopt Ordinance FY19/20-003 Building and Maintenance; Doug Olivero seconded. The motion carried.
- m. Capital Assets Policy: The draft of the policy was reviewed and will be adopted at the August 2019 meeting.

12. Board Orientation Fundraising: Moved to August meeting.

13. Adjournment: There being no further business, the meeting adjourned at 7:09 pm.

Submitted by: Mary Lindenmeyer, Secretary