

Regular Meeting
Peru Public Library District
Board of Trustees
14 November 2019
6:00 pm

Present: Jean Carter, Gail Grabowski, Linda Hiltabrand, Mary Lindenmeyer, Doug Olivero,
Larry Sittler, Mike Watts and Director Charm Ruhnke

Absent: None

1. Call to order: President Mike Watts called the meeting to order at 6:01 pm.
2. Changes to the agenda:
Under Librarian's report, add a. Logo update and b. Job Descriptions. Under President's report add a. Knitting sale.
3. Public comments: There were no public comments.
4. Approval of minutes of October 2019:
Gail Grabowski moved to approve the minutes of October 2109; Larry Sittler seconded. The motion carried.
5. Financial report
 - a. Approve disbursements for November 2019: Linda Hiltabrand moved to approve disbursements for November 2019; Gail Grabowski seconded. The motion carried.
 - b. Accept financial report for November 2019: Gail Grabowski moved to accept the financial report for November 2019; Doug Olivero seconded. The motion carried.
6. Correspondence:
The file contained a PADS Infographic, a thank you from PUGS and a recognition of TEEN Game Night Sponsorship.
7. Librarian's report
 - a. LOGO update: The MCS team is working with Director Ruhnke to update the library logo.
 - b. Job descriptions: The employee job descriptions need to be updated. Director Ruhnke will have a draft at the January 2020 meeting.
8. Prior meeting follow-up
 - a. Thermostats: Two replacement thermostats, under warranty, will be installed the week of November 18.

9. President's report

a. Knitting Sale: The Peruvian Purlers projects are on display and available for purchase.

10. Executive session:

There was no call for an executive session.

11. Action and/or discussion items

a. Tax Levy Ordinance 19/20-005: Linda Hiltabrand moved to approve Tax Levy Ordinance 19/20-005; Jean Carter seconded. The motion carried.

b. Holiday Closings: Gail Grabowski moved to approve the Holiday Closings calendar of dates for 2020; Jean Carter seconded. The motion carried.

c. Health Insurance: Jean Carter moved to authorize Director Ruhnke to sign with the best price and coverage for library staff; Doug Olivero seconded. The motion carried.

12. Board Orientation:

Director Ruhnke informed the trustees of the requirements of the Per Capita Grant.

13. Adjournment:

There being no further business, the meeting adjourned at 6:56 pm.

Submitted by:

Mary Lindenmeyer/Secretary