

**Regular Meeting
Peru Public Library District
Board of Trustees
9 January 2020
6:00pm**

Present: Jean Carter, Gail Grabowski, Linda Hiltabrand, Mary Lindenmeyer,
Doug Olivero, Larry Sittler, Mike Watts and Director Charm Ruhnke

1. Call to order: President Mike Watts called the regular meeting to order at 6:00pm.
2. Changes to the agenda: There were no changes.
3. Public comment: There was no public comment.
4. Approval of minutes of November 2019: Gail Grabowski moved to approve the minutes of November 2019; Larry Sittler seconded. The motion carried.
5. Financial report
 - a. Approve disbursements for December 2019 and January 2020: Jean Carter moved to approve the disbursements for December 2019 and January 2020; Gail Grabowski seconded. The motion carried.
 - b. Accept financial report for January 2020: Gail Grabowski moved to accept the financial report for January 2020; Doug Olivero seconded. The motion carried.
6. Correspondence: The file contained a thank you from a staff member for the Christmas bonus and information on PrairieCat Return on Investments.
7. Librarian's report
 - a. LIRA Crisis Protection: The director is looking into this and will report back.
8. Prior meeting follow-up
 - a. Thermostats: The four new Honeywell thermostats have had no issues since December 17, 2019.
9. President's report: Nothing to report.
10. Executive session: There was no call for an executive session.
11. Action and/or discussion items
 - a. Adopt revised Personnel Policy: Jean Carter moved to adopt the revised policy; Doug Olivero seconded. The motion carried.
 - b. Accept FY2018/19 audit: Linda Hiltabrand moved to accept the FY2018/19 audit; Doug Olivero seconded. The motion carried.

- c. Accept Comptroller's Annual Financial Report: The financial report to the Comptroller's office had been filed and was accepted.
- d. Discuss Job Descriptions: The director instructed trustees to study the current job descriptions for suggestions.
- e. Discuss smoking on premises: Discussion was held. Director Ruhnke will handle any issues.
- f. Adopt Board meeting dates for FY2019/20-006: Doug Olivero moved to adopt the board meeting dates for FY2019/20-006; Gail Grabowski seconded. The motion carried.

12. Board Orientation: None for this month.

13. Adjournment: There being no further business, the meeting adjourned at 7:17pm.

Submitted by: Mary Lindenmeyer/Secretary