

**Regular Meeting
Peru Public Library District
Board of Trustees
13 February 2020**

Present: Jean Carter, Mary Lindenmeyer, Doug Olivero, Larry Sittler and Director Ruhnke
Absent: Gail Grabowski, Linda Hiltabrand and Mike Watts

1. Call to order: Vice President Doug Olivero called the meeting to order at 6:04 pm.
2. Changes to the agenda: There were no changes.
3. Public comments: There were no public comments.
4. Approval of minutes of January 2020: Jean Carter moved to approve the minutes of January 2020; Larry Sittler seconded. The motion carried.
5. Financial report
 - a. Approve disbursements for February 2020: Larry Sittler moved to approve disbursements for February 2020; Jean Carter seconded. The motion carried.
 - b. Accept financial report for February 2020: Larry Sittler moved to accept the financial report; Jean Carter seconded. The motion carried.
6. Correspondence
 - a. LaSalle County Board of Review Assessments: There were five requests for property reassessments.
 - b. The file contained a thank you from the IVCH Medical Group.
7. Librarian's report
 - a. The library's website will be updated using the Per Capita Grant that allows for promotion of library services. It will be maintained in house.
8. Prior meeting follow-up
 - a. Parking lot: Discussion was held concerning repair and resurfacing of the current lot. The director will contact Chamlin Engineering for estimates for next fiscal year or later.
9. President's report: There was no report.
10. Executive session: There was no call for an executive session.
11. Action and/or discussion items
 - a. Job descriptions: Discussion was held on the revisions to the job descriptions. Adoption will be at the March 2020 meeting.
12. Board Orientation: Trustees are to email topic suggestions to the director.
13. Adjournment: There being no further business, the meeting adjourned at 7:19 pm.

Submitted by: Mary Lindenmeyer/Secretary