

**Regular Meeting
Peru Public Library District
Board of Trustees
12 March 2020
6:00 pm**

Present: Linda Hiltabrand, Mary Lindenmeyer, Larry Sittler, Mike Watts, Director Ruhnke

Absent: Jean Carter, Doug Olivero

Guests: Al and Gail Clark, Lynn Sheedy

1. Call to order: President Mike Watts called the meeting to order at 6:00 pm.
2. Changes to the agenda: There were no changes.
3. Public comments: Al Clark brought to the board's attention concerns relating to his property.
4. Approval of minutes of February 2020: Larry Sittler moved to approve the minutes of February 2020; Mary Lindenmeyer seconded. The motion carried.
5. Financial report
 - a. Approve disbursements for March 2020: Linda Hiltabrand moved to approve disbursements for March 2020; Larry Sittler seconded. The motion carried.
 - b. Accept financial report for March 2020: Linda Hiltabrand moved to accept the financial report; Larry Sittler seconded. The motion carried.
6. Correspondence: None.
7. Librarian's report
 - a. Vacation: Director Ruhnke announced her vacation schedule beginning April 13, 2020.
8. Prior meeting follow-up
 - a. Parking lot: Options for the parking lot were reviewed. Director Ruhnke was charged with contacting Chamlin Engineering for further information.
 - b. Website update: Director Ruhnke will purchase templates, with support, to update the current website.
9. President's report: President Mike Watts reported on the resignation of Gail Grabowski from the Board of Trustees. Mike Watts moved to accept the resignation, with regret. Linda Hiltabrand seconded. The motion carried.
10. Executive session: There was no call for an executive session.
11. Action and/or discussion items
 - a. Board seat: There is an open seat on the library board. Notices via website, Facebook and actual signage will be made available to the public interested in applying for the seat.
 - b. Job descriptions: The job descriptions are still being edited.
 - c. Annexation: The City of Peru notified the trustees of possible annexation of a farm parcel on Wenzel Road.
 - d. Coronavirus response: The director reviewed the procedures to be followed during the current coronavirus situation.
12. Board Orientation: The coronavirus response information served as the monthly board orientation instruction.
13. Adjournment: There being no further business, the meeting adjourned at 7:43 pm.

Submitted by Mary Lindenmeyer/Secretary