

Regular Meeting
Peru Public Library District
Board of Trustees
11 June, 2020
6:00 pm

Present: Jean Carter, Linda Hiltabrand, Mary Lindenmeyer, Doug Olivero, Larry Sittler, Mike Watts and Director Charm Ruhnke (with face masks and social distancing due to Covid-19)
Guest: Lynn Sheedy

1. Call to order: President Mike Watts called the meeting to order at 6:00 pm.
2. Changes to the agenda: Add to #8 Prior meeting follow-up Agreement with Peru Public Schools, PrairieCat election
3. Public comments: There were no public comments.
4. Approval of minutes of May 2020: Larry Sittler moved to approve the minutes of May 2020; Linda Hiltabrand seconded. The motion carried.
5. Financial report
 - a. Approve disbursements for June 2020: Jean Carter moved to approve disbursements for June 2020; Larry Sittler seconded. The motion carried.
 - b. Accept financial report for June 2020: Jean Carter moved to accept the financial report for June 2020; Doug Olivero seconded. The motion carried.
6. Correspondence: None
7. Librarian's report
 - a. Lobby Service began May 20, 2020 and has been very popular with patrons.
 - b. The Summer Reading Challenge will be online with the Beanstack software. It will begin Monday June 15, 2020 and is open to all ages (0-99).
8. Prior meeting follow-up
 - a. Reopening the library: Director Charm Ruhnke presented ideas for reopening in Phase 4. Discussion followed.
 - b. Agreement with Peru Public Schools: An agreement draft was discussed. Trustees are to review the draft for consideration and approval at the July meeting. This agreement connects teachers in the Peru Public School District to the library and provides the teacher with access to the library's resources.
 - c. PrairieCat election: Director Charm Ruhnke has been elected to the PrairieCat Administrative Council.

9. President's report

- a. Nominating Committee report: Larry Sittler and Mary Lindenmeyer presented a slate of officers for 2020-2022: Mike Watts, President; Doug Olivero, Vice-President; Linda Hiltabrand, Treasurer; Jean Carter, Secretary. Mike Watts called for any other nominations. There being no other nominations, Doug Olivero closed the nominations and moved to approve the slate as presented. Larry Sittler seconded. The motion carried.

10. Executive session: There was no call for an executive session.

11. Action and/or discussion items

- a. Parking lot: The preliminary site work was discussed. Tim Harris from Chamlin will be at the July meeting to explain the plan.
- b. Job Descriptions: Linda Hiltabrand moved to accept the revised Job Descriptions; Jean Carter seconded. The motion carried.
- c. Authorize FY2019/2020 outstanding bills be paid in FY2020/2021: Linda Hiltabrand moved to authorize FY2019/2020 outstanding bills be paid in FY2020/2021; Doug Olivero seconded. The motion carried.
- d. Authorize remaining FY2019/2020 funds be reserved for FY2020/2021 expenses: Jean Carter moved to authorize remaining FY19/20 funds be reserved for FY20/21 expenses; Linda Hiltabrand seconded. The motion carried.
- e. Ordinance 19/20-007 Non-resident cards: Linda Hiltabrand moved to set the fee for FY2020/2021 non-resident card at \$145; Doug Olivero seconded. The motion carried. This fee is effective July 1, 2020.

12. Board Orientation: None this month.

13. Adjournment: There being no further business, the meeting adjourned at 7:04 pm.

Submitted by: Mary Lindenmeyer/Board Secretary