

**Regular Meeting
Board of Trustees
Peru Public Library District
9 July 2020
6:00 pm**

Present: Jean Carter, Linda Hiltabrand, Mary Lindenmeyer, Doug Olivero, Larry Sittler,
Mike Watts and Director Charm Ruhnke (all with social distancing and masks)
Guests: Alan Clark, Gail Clark, Lynn Sheedy and Tim Harris of Chamlin

1. Call to order: President Mike Watts called the meeting to order at 6:00 pm.
2. Parking lot review: Board members presented questions and concerns to Tim Harris to be addressed. The meeting moved outside to the parking lot. Tim took note of what was discussed and will present optional alternates to the original plan/estimate.
3. Changes to the agenda: Correction was made to the Librarian's report, 8-a. The date of the General Election Day was amended to 3 November.
4. Public Comments: Alan Clark expressed concern about the redirection of run off water.
5. Approval of minutes for June 2020: Under President's report, 9-a, the Nominating Committee Report will be expanded to include nominee names; *Mike Watts–Board President, Doug Olivero–Vice President, Linda Hiltabrand–Treasurer, Jean Carter - Secretary*. Also added – The nominations were approved, *and the officers were elected*. Linda Hiltabrand moved to approve the minutes of March 2020 with the amendments; Doug Olivero seconded. The motion carried.
6. Financial report
 - a. Approve disbursements for July 2020: Mary Lindenmeyer moved to approve disbursements for July 2020; Doug Olivero seconded. The motion carried.
 - b. Accept financial report for July 2020: Larry Sittler moved to accept the financial report for July 2020; Doug Olivero seconded. The motion carried.
7. Correspondence: Liberty Village sent a thank you for the donation of large print books that had been weeded from the collection.
8. Librarian's report
 - a. The Governor declared November 3rd, Election Day, a holiday. Charm will make inquiries and will present options at the next meeting regarding the closure of the library that day.
 - b. Recent memorial donations have covered the cost of books in July.
9. Prior meeting follow-up

- a. Charm spoke with Jim Moriarity of Specialty Landscape and requested that the overgrowth in the backyard be mowed on a regular basis.
- b. Charm reported that the new website is up and running. She has received a few comments on it.

10. President's report

- a. Doug Olivero, Larry Sittler and Mike Watts were appointed to the secretary's audit committee. Charm will arrange a date for the 3 of them to meet.

11. Executive session: There was no call for an executive session.

12. Action and/or discussion items

- a. Flower bed proposals: Charm requested an estimate from 3 local nurseries for flower bed improvements. Ekana Nursery responded that they would clean it up for \$1500. They will assist with new plantings for an additional charge. Charm reported that she has not received a response from Peru Greenhouse or Wilson Landscaping.
- b. Intergovernmental Agreement Resolution with School District 124: Linda Hiltabrand moved to approve the Intergovernmental Agreement Resolution with School District 124; Larry Sittler seconded. The motion carried.
- c. Building and Maintenance Ordinance: Mary Lindenmeyer moved to adopt Building and Maintenance Ordinance 20-21-001; Doug Olivero seconded. The motion carried.
- d. Authorization of the Library Director to apply for grants: Doug Olivero moved to authorize the Library Director to apply for grants; Linda Hiltabrand seconded. The motion carried.
- e. Adopt revised FOIA policy: Doug Olivero moved to adopt the revised Freedom of Information Act policy; Mary Lindenmeyer seconded. The motion carried.
- f. Appointment of OMA and FOIA officers: Doug Olivero moved to appoint the Library Director as the library's Open Meetings Act and Freedom of Information Act officer; Mary Lindenmeyer seconded. The motion carried.
- g. Appoint legal counsel: Doug moved to appoint Phil Lenzini as the library's legal counsel; Mary Lindenmeyer seconded. The motion carried.
- h. Authorization of Library Director to dispose of surplus material: Linda Hiltabrand moved to authorize the Library Director to dispose of surplus library material; Doug Olivero seconded. The motion carried.

13. Adjournment: There being no further business, the meeting adjourned at 7:30 pm.

Submitted by: Jean Carter/Secretary

