

**Regular Meeting
Board of Trustees
Peru Public Library District
13 August 2020
6:00 pm**

Present: Jean Carter, Linda Hiltabrand, Mary Lindenmeyer, Doug Olivero, Larry Sittler,
Mike Watts and Director Charm Ruhnke (all with social distancing and masks)

Guests: Alan Clark, Gail Clark, Lynn Sheedy and Tim Harris of Chamlin

1. Call to order: President Mike Watts called the meeting to order at 6:00 pm.
2. Changes to agenda: Item 11.b. Parking lot was moved to the third item on the agenda.
3. Parking lot: Tim Harris of Chamlin presented the board with a list of 5 alternates/estimates to the parking lot project. These options address the concerns voiced by board members at the July meeting. A sixth alternate was discussed to address the sinking sidewalk and unnecessary ramp in front of the library. Tim will seek bids for the entire project. A special meeting may be necessary in September to open bids.

Linda Hiltabrand moved to approve Director Ruhnke work with Tim on the additional alternate; Doug Olivero seconded. The motion carried.

4. Public comments: There were no comments.
5. Approval of the minutes for July 2020: Mary Lindenmeyer moved to approve the minutes of July 2020; Linda Hiltabrand seconded. The motion carried.
6. Financial report
 - a. Approve disbursements for August 2020: Linda Hiltabrand moved to approve disbursements for August 2020; Mary Lindenmeyer seconded. The motion carried.
 - b. Accept financial report for August 2020: Doug Olivero moved to accept the financial report for August 2020; Larry Sittler seconded. The motion carried.
7. Correspondence: The file contained no correspondence.
8. Librarian's report
 - a. IMRF audit: The audit is complete and no further action is needed.
 - b. Budget & Appropriation Hearing: The Budget & Appropriation Hearing notification was published August 10, 2020. The hearing will be held September 10, 2020 at 6:00pm.
 - c. Library cards: Director Ruhnke will be working with schools in district 124 to bring attention to free library cards available to all students. Student IDs can be used as proof of residency. Library cards may be obtained digitally, through the Peru Library website. Card information will be emailed and physical cards will be held at the library for pick up. September's newsletter will include details on how to obtain a library card.

9. Prior meeting follow-up
 - a. Reopening (COVID-19) update: Present abbreviated library hours will be in place through September at which point the subject of returning to regular library hours will be considered.
 - b. Circulating Trustee Petitions: Director Ruhnke will have trustee petition packets available in September for pick up.
10. President's report: There was no report.
11. Executive session: There was no call for an executive session.
12. Action and/or discussion items
 - a. Secretary's audit report: Committee members Larry Sittler and Doug Olivero reported that the audit was completed without issue. Mike Watts moved to accept the secretary's audit report; Linda Hiltabrand seconded. The motion carried.
 - b. Budget and Appropriation draft: The board reviewed the draft of the working budget with Director Ruhnke.
13. Board Orientation: Board orientation was waived for August.
14. Adjournment: There being no further business, the meeting adjourned at 7:37 pm.

Submitted by: Jean Carter/Secretary