

Regular Meeting Board of Trustees
Peru Public Library District
11 February 2021
6:00 pm

Present: Jean Carter, Linda Hiltabrand, Mary Lindenmeyer, Doug Olivero, Larry Sittler and Director Charm Ruhnke (all with social distancing and masks)

Absent: Mike Watts.

1) Call to order: Mary Lindenmeyer stepped in for Board President Mike Watts and called the meeting to order at 6:02.

2) Changes to the agenda: The following items were added; 7 a Ballot and b Reassessment Notification

3) Public comments: There were no comments

4) Approval of minutes of January 2021: The following amendment was made to the minutes of January 2021. Under 6) Correspondence, item b, the sentence was reworded to say Invitations to participate in a virtual Mayoral forum were sent to Mayoral candidates. Scott Harl and Ken Kolowski accepted.

Linda Hiltabrand moved to accept the minutes as amended, Larry Sittler seconded. The motion carried.

5) Financial report

a. Approve disbursements for February 2021: Linda Hiltabrand moved to approve disbursements for February 2021, Larry Sittler seconded. The motion carried.

b. Accept financial report for February 2021: Larry Sittler moved to accept the financial report for February 2021, Linda Hiltabrand seconded. The motion carried.

6) Correspondence: There was no correspondence.

7) Librarian's report

a. Ballot: Director Ruhnke received a first ballot proof from the Bureau County Clerk. The names of Library Trustee candidates are listed on the ballot in order of which they were received.

b. Reassessment Notification: The LaSalle County Assessment Officer informed the library of recent reassessment requests for 4 parcels. These parcels hold Hobby Lobby, Home Depot, PetSmart and Kohl's.

8) Prior meeting follow-up

a. Library Services/Coronavirus: The library reopened to limited service in late January. Regular library hours may resume in April with in-person programs a possibility in late June/July.

b. Mayoral Forum: Laurie Bergner from the McLean County League of Women Voters has been secured to moderate the forum to be held virtually. It will be live streamed from the library on Saturday, March 20th.

At this point of the meeting, Vice President Doug Olivero stepped in to conduct the meeting.

9) President's report: There was no President's report.

10) Executive session: There was no call for executive session.

11) Action and/or discussion items

a. Special Reserve Certificates of Deposit: A CD that came due in February was cashed in. Linda Hiltabrand moved to put the balance towards payment on the HVAC loan. Mary Lindenmeyer seconded. The motion carried.

b. Telephone system: The board reviewed handouts comparing Digital service and VoIP (voice over internet). Discussion points included the monthly fee incurred by VoIP service provided by Comcast and the fact that the library's current wiring supports digital service. Mary Lindenmeyer moved that the library purchase a digital phone system through Ficek Electric and Communications, Larry Sittler seconded. The motion carried.

12) Board Orientation: there was no Board Orientation

13) Adjournment: There being no further business, the meeting adjourned at 7:08