

Regular Meeting
Peru Public Library District
Board of Trustees
8 July 2021
6:00pm

Present: Jean Carter, Linda Hiltabrand, Mary Lindenmeyer, Doug Olivero, Larry Sittler, Mike Watts, Bo Windy and Director Charm Ruhnke

1. Call to order: Mike Watts called the regular meeting to order at 6:00pm.
2. Changes to the agenda: 2 items were added to the agenda, under Librarian's report - d. Staffing under Prior meeting follow-up – b. Hope Week
3. Public comments: There were no comments.
4. Approval of minutes: Linda Hiltabrand moved to approve the minutes of the June 2021 meeting, Larry Sittler seconded. The motion carried.
5. Financial report
 - a. Approve disbursements for June 2021: Bo Windy moved to approve disbursements for June 2021, Mary Lindenmeyer seconded. The motion carried.
 - b. Accept financial report for June 2021: Mary Lindenmeyer moved to accept the financial report for June 2021, Doug Olivero seconded. The motion carried.
6. Correspondence: There was no correspondence.
7. Librarian's report
 - a. Library Services/Covid update: Monday, June 14th, the library will begin opening at 9:00am. The next major change to library services will occur after Labor Day.
 - b. Trustees OMA and FOIA training – on hold: The State Attorney General's website is still down. Trustee training remains on hold.
 - c. Ribbons: The library has received requests from organizations to display ribbons supporting their causes. After board discussion, it was decided that the library will deny such requests.
 - d. Staffing: Director Ruhnke choose 2 candidates from the applications received for the Youth Service position. One individual was interviewed. Applications for the circ desk position are being reviewed.
8. Prior meeting follow-up
 - a. Board terms
 - i. Six-year term – Mike Watts and Bo Windy, 2021-2027
 - ii. Four-year term – Larry Sittler, 2021-2025The board received the current schedule of terms for Board members. Linda Hiltabrand moved to accept the schedule of Board Terms, Doug Olivero seconded. The motion carried.
 - b. Hope Week: Ax church members performed several tasks for the library during Hope Week. These included weeding, trimming and spreading mulch.

9. President's report: There was no president's report.

10. Executive session: There was no call for executive session.

11. Action and/or discussion items

- a. Authorize Director to open certificate of deposit at Central Bank: Linda Hiltabrand moved to authorize the Director to open a certificate of deposit at Central Bank, Doug Olivero seconded. The motion carried. Additionally, Charm Ruhnke, Library Director, Michael Watts, Board President, and Linda Hiltabrand, Board Treasurer, are designated to have transaction authority relating to this certificate of deposit.
- b. Authorize FY2020/21 outstanding bills to be paid in FY 2021/22: Linda Hiltabrand moved to authorize FY2020/21 outstanding bills to be paid in FY 2021/22, Mary Lindenmeyer seconded. The motion carried.
- c. Authorize remaining FY2020/2021 funds be reserved for FY2021/22: Larry Sittler moved to authorize remaining FY2020/2021 funds be reserved for FY2021/22, Bo Windy seconded. The motion carried.
- d. Ordinance 20-21 006, Non-resident cards: Mary Lindenmeyer moved to accept Ordinance 20-21 006, Non-resident cards, Larry Sittler seconded. The motion carried.

12. Board Orientation – Library History: Director Ruhnke presented the Board with a look at the library's past. Board member Bo Windy took this time to donate to the library a copy of the third book he's authored, The Final Report; Big 8 Conference LaSalle-Peru High School 1935-1965.

Adjournment: There being no further business, the regular meeting adjourned at 7:31.

Submitted by Jean Carter/Board Secretary