

**Regular Meeting
Peru Public Library District
Board of Trustees
8 July 2021
6:00pm**

Present: Jean Carter, Linda Hiltabrand, Larry Sittler, Mike Watts, Bo Windy and Director Charm Ruhnke

Absent: Doug Olivero and Mary Lindenmeyer

1. Call to order: Mike Watts called the regular meeting to order at 6:10pm.
2. Changes to the agenda: 2 items were added to the agenda, under Librarian's report b. LIMRiCC and c. Princh
3. Public comments: There were no comments.
4. Approval of minutes: Linda Hiltabrand moved to approve the minutes of the June 2021 meeting, Larry Sittler seconded. The motion carried.
5. Financial report
 - a. Approve disbursements for July 2021: Linda Hiltabrand moved to approve disbursements for July 2021, Bo Windy seconded. The motion carried.
 - b. Accept financial report for July 2021: Larry Sittler moved to accept the financial report for July 2021, Linda Hiltabrand seconded. The motion carried.
6. Correspondence: An acknowledgement was received from the family of Willa Dellinger for the library's memorial donation.
7. Librarian's report
 - a. Former board member, Willa Dellinger, passed away recently. Willa served as a trustee from 1997 – 2001.
 - b. LIMRiCC: The libraries cooperative for health insurance is accepting new members. Director Ruhnke will add this item to the August agenda for further discussion.
 - c. Princh: The wireless service, Princh, is an app that can be downloaded by patrons that will enable them to print from their devices. This will be demonstrated at the August Board meeting.
8. Prior meeting follow-up
 - a. Library Services and COVID: Additional chairs have been added to study tables, reading area and teen area. Computer use has returned to a 3-hour maximum per patron/per day. Programs may resume later this month.

9. President's report: There was no president's report.

10. Executive session: There was no call for executive session.

11. Action and/or discussion items

- a. Discuss Public Services Policy: Director handed out copies of a draft of the Public Services Policy for the board to review. Discussion will take place at the August Board meeting. The policy will be adopted when the board meets in September.
- b. Adopt Ordinance 21-22 001 Building and Maintenance: Linda Hiltabrand moved to adopt Ordinance 21-22 001 Building and Maintenance, Larry Sittler seconded. The motion carried.
- c. Authorize library director to apply for grants: Larry Sittler moved to authorize library director to apply for grants, Bo Windy seconded. The motion carried.
- d. Adopt revised FOIA policy: This item will carry over to next month when staff and budget numbers are updated.
- e. Appoint the OMA and FOIA officers: Jean Carter moved to appoint Director Ruhnke as the OMA and FOIA officer, Linda Hiltabrand seconded. The motion carried.
- f. Appoint Legal Counsel: Linda Hiltabrand moved to appoint Phil Lenzini as the library's Legal Counsel, Larry Sittler seconded. The motion carried.
- g. Authorize library director to dispose of surplus material: Linda Hiltabrand moved to authorize library director to dispose of surplus material, Larry Sittler seconded. The motion carried.

12. Board Orientation – Finances

Director Ruhnke presented the board with an overview of the library's finances.

13. Adjournment: There being no further business, the regular meeting adjourned at 7:32.

Submitted by Jean Carter/Board Secretary