

Regular Meeting
Peru Public Library District
Board of Trustees
16 September, 2021
6:15 pm

Present: Mary Lindenmeyer, Doug Olivero, Larry Sittler, Mike Watts, Bo Windy and Director Charm Ruhnke

Absent: Jean Carter and Linda Hiltabrand

Visitors: Lynn Sheedy

1. Call to order: President Mike Watts called the regular meeting to order at 6:15 pm.

2. Changes to the agenda: None

3. Appoint Secretary Pro Tem: Mike Watts appointed Mary Lindenmeyer as Secretary Pro Tem.

4. Public comments: None

5. Approval of minutes of August 2021: Bo Windy moved to approve the minutes of August 2021; Doug Olivero seconded. The motion carried.

6. Financial report

a. Approve disbursements for September 2021: Larry Sittler moved to approve disbursements for September 2021; Doug Olivero seconded. The motion carried.

b. Accept financial report for September 2021: Larry Sittler moved to accept the financial report for September 2021; Doug Olivero seconded. The motion carried.

7. Correspondence: None

8. Librarian's report: See #9.

9. Prior meeting follow-up

a. Library Services and Covid 19: Director Ruhnke is slowly opening the library to in person programs. Peruvian Purlers will begin Saturday,

September 18, 2021. Color Me Calm will begin Tuesday, September 28, 2021. The two book clubs might resume meeting in October 2021. The study rooms opened September 13, 2021. Adult, Youth and Teen programs won't resume until January 2022.

b. Mission statement examples: Director Ruhnke produced a packet of mission statement examples for review at home. This item is a work in progress.

10. President's report

a. Report from Secretary Review committee: Larry Sittler and Mike Watts examined the Secretary's records on Friday, August 27, 2021. They found the records (ordinances, agendas, minutes and other items) to be accurate and complete. They have no suggested changes for the keeping of the Secretary's records.

b. Board photographs will be taken at the October 2021 meeting.

11. Executive session. There was no call for an executive session.

12. Action and/or discussion items

a. Adopt Ordinance 21-22 002 Budget and Appropriation: Larry Sittler moved to adopt Ordinance 21-22 002; Doug Olivero seconded. The motion carried.

b. Adopt Public Services Policy: Bo Windy moved to adopt the Public Services Policy which rescinds, supersedes, and replaces the library's Circulation and Interlibrary Loan policies; Doug Olivero seconded. The motion carried. This policy will become effective October 1, 2021.

c. Adopt Ordinance 21-22 003 Annexation: Bo Windy moved to adopt Ordinance 21-22 003; Doug Olivero seconded. The motion carried.

13. Board Orientation: Director Ruhnke instructed the trustees on the Interlibrary Loan program. This service is the unsung hero of libraries.

14. Adjournment: There being no further business, the meeting adjourned at 7:00 pm.

Submitted by: Mary Lindenmeyer, Secretary Pro Tem.