

**Peru Public Library District
Board of Trustees
Regular Meeting
10 March 2022
6:00 pm**

Present: Linda Hiltabrand, Mary Lindenmeyer, Doug Olivero, Larry Sittler, Mike Watts, and Director Charm Ruhnke

Absent: Jean Carter and Bo Windy

Guest: Lynn Sheedy

1. Call to order: President Mike Watts called the meeting to order at 6:02 pm.
2. Changes to the agenda: #7 Librarian's report add a. OWL and b. Statement of Economic Interests Forms and in #8 Prior meeting follow-up add b. Shimkus donation
3. Public comments: None
4. Approval of minutes of 10 February 2022: Linda Hiltabrand moved to approve the minutes of 10 February 2022 as amended; Doug Olivero seconded. The motion carried.
5. Financial report
 - a. Approve disbursements for March 2022: Larry Sittler moved to approve disbursements for March 2022; Doug Olivero seconded. The motion carried.
 - b. Accept financial report for March 2022: Larry Sittler moved to accept the financial report for March 2020; Doug Olivero seconded. The motion carried.
6. Correspondence: None
7. Librarian's report
 - a. OWL: Director Ruhnke will purchase an OWL camera and possibly a larger TV for conference room use.

- b. Statement of Economic Interests Forms: Director Ruhnke reviewed the new forms with trustees.
- 8. Prior meeting follow-up
 - a. Covid update: More seating has been made available and all of the adult computers are now in use. Director Ruhnke is in discussion with staff as to when more in person programs will resume.
 - b. Shimkus donation: Director Ruhnke will arrange a time to pick up the donations.
- 9. President's report: None
- 10. Executive session: None
- 11. Action and/discussion items
 - a. Strategic Plan: The staff/board surveys are near completion. The survey for patrons is online and printed copies are available at the circulation desk. Notification of the survey has been on the radio and newspaper along with posters and handouts. The creation of the focus groups will follow.
 - b. Fiscal Accountability Policy: Linda Hiltabrand moved to adopt the Fiscal Accountability Policy with changes: Doug Olivero seconded. The motion carried.
 - c. Public Services Policy: Mary Lindenmeyer moved to adopt, with correction, the Public Services Policy; Linda Hiltabrand seconded. The motion carried.
 - d. Lower Level Renovations: Discussions have been held with Director Ruhnke, Lynn Sheedy, Mike Watts and architect Mike Kmetz. The architect informed Director Ruhnke that it most likely will be June when he can meet again.
- 12. Board Orientation: None this month.
- 13. Adjournment: There being no further business, the meeting adjourned at 7:18 pm.

Submitted by: Mary Lindenmeyer/Secretary Pro tem