

**Peru Public Library District
Board of Trustees
Regular Meeting
9 June 2022**

Present: Jean Carter, Linda Hiltabrand, Doug Olivero, Larry Sittler, Mike Watts, Bo Windy and Director Charm Ruhnke

Absent: Mary Lindenmeyer

1. Call to Order: President Mike Watts called the meeting to order at 6:00pm.
2. Changes to the agenda: The President's report was moved to the front of the agenda. Items **b.** Bus trip, **c.** Resignation and **d.** Landscape bids were added to the President's report.
3. President's report
 - a. Appoint nominating committee: Larry Sittler and Bo Windy were appointed to the nominating committee. They will present a slate of nominees at the July meeting.
 - b. Bus trip: Mike reported that the library group Peruvian Purlers will fund the cost of renting a passenger van for the next field trip.
 - c. Resignation: The board was presented a letter from Director Ruhnke informing them of her resignation and retirement as Library Director. She will remain in her position through August of 2022.
 - d. Landscape Bids: The library will consult a landscape design service before requesting bids from local landscapers.
4. Public comments: There were no public comments.
5. Approval of Minutes of May 2022: Larry Sittler moved to approve the minutes of May 2022 as corrected, Doug Olivero seconded. The motion carried.
6. Financial report
 - a. Approval of disbursements: Linda Hiltabrand moved to approve disbursements for June 2022, Larry Sittler seconded. The motion carried.

- b. Accept financial report: Linda Hiltabrand moved to accept the financial for June 2022, Bo Windy seconded. The motion carried.
- 7. Correspondence: There was no correspondence.
- 8. Prior meeting follow-up
 - a. Strategic Plan: Charm will draft a plan for review by the Strategic Planning Committee. The board will see it in July. It will then be included on the August agenda for adoption.
 - b. Youth circulation desk: Architect Mike Kmetz will draw up a plan to update the youth circulation desk for the Board to review at the July or August meeting.
- 9. Executive session: There was no call for executive session.
- 10. Action and/or discussion items
 - a. Adopt annexation of parcel(s) Bureau County PIN 18-13-300-008: Linda Hiltabrand moved to adopt annexation of parcel(s) Bureau County PIN 18-13-300-008, Doug Olivero seconded. The motion carried.
 - b. Authorize computer purchase: Linda Hiltabrand moved to authorize the purchase of 18 computers for the library, Doug Olivero seconded. The motion carried.
 - c. Authorize FY2021/22 outstanding bills be paid in FY 2022/23: Larry Sittler moved to authorize FY2021/22 outstanding bills be paid in 2022/23, Linda Hiltabrand seconded. The motion carried.
 - d. Authorize remaining funds be reserved for FY 2022/23 expenses: Linda Hiltabrand moved to authorize remaining funds be reserved for FY 2022/23 expenses, Doug Olivero seconded. The motion carried.
 - e. Adopt Non-resident Card fee and Fee Waiver: Larry Sittler moved to adopt the Non-resident Card fee and Fee Waiver, Doug Olivero seconded. The motion carried. The new fee for a non-resident card is \$160. The fee can be waived for non-resident students, not their families.
 - f. Drainage concern: A neighbor to the west of the library expressed concern about water draining into their garage during heavy rainfall. Charm contacted parking lot Project Manager Tim Harris

who determined the water flow direction was due to the crown of West Street.

g. Approve Personnel Policy change(s): This item was tabled until the July meeting.

11. Board Orientation: There was no orientation this month.

12. Adjournment: There being no further business, the meeting adjourned at 7:11pm.

Submitted by: Jean Carter/Secretary