**Peru Public Library District**

**Board of Trustees**

**Regular Meeting**

**12 May 2022**

Present: Jean Carter, Mary Lindenmeyer, Doug Olivero, Larry Sittler, Mike Watts, Bo Windy and Director Charm Ruhnke.

Absent: Linda Hiltabrand

1. Call to Order: President Mike Watts called the meeting to order at 6:00pm.
2. Changes to the agenda: Items **c**-Computers, **d**- City bench and **e**- Hope Week were added to Librarian’s report.
3. Public comments: There were no public comments.
4. Approval of minutes of April 2022: Mary Lindenmeyer moved to approve the minutes of the April 2022 meeting, Doug Olivero seconded. The motion carried.
5. Financial Report
6. Approve disbursements for May 2022: Larry Sittler moved to approve the disbursements for May 2022, Doug Olivero seconded. The motion carried.
7. Accept financial report for May 2022: Bo Windy moved to accept the financial report for May 2022, Doug Olivero seconded. The motion carried.
8. Correspondence: There was no correspondence.
9. Librarian’s report
10. LibraryAware trial: LibraryAware is a program that offers a variety of time saving templates for newsletters. The program can also be used to send patrons announcements of new books arriving. The library will take part in a 30-day free trial. RAILS provides a discount if the library wants to continue its subscription.
11. Telephone line replacement: The library phone system has been experiencing background noise on the line. It’d been determined that it occurs during rainfall due to the old copper lines traveling from the pole outside to the building. The provider Peerless has the library on the list to have lines replaced.
12. Computers: The library will begin replacing aging computers using PPRT (Personal Property Replacement Tax) funds from the state. The public computers were purchased in 2015. There will be 17 computers replaced.
13. City bench: Peru Mayor contacted Charm about the placement of a bench on the library property The individual who purchased the bench through a city program requested that the bench be placed at the library. The Board designated an area for said bench near the flag pole in front of the library.
14. Hope Week: Ax Church requested a list of projects to be completed at the library by their team during Hope Week, the first week in June. This is a week used each year to volunteer throughout the community. The tasks will include spreading mulch, removing evergreens, weeding and other outdoor jobs.
15. Prior meeting follow-up
16. Strategic Plan: Results of the of the community surveys will be shared with the Board at the June meeting. The planning committee will draft a Strategic Plan and present it at the meeting in July.
17. Lira Water Detection Sensor: The water detection sensor was put to the test and performed well. A water leak was detected and an alert was sent to Charm, Mike and Melissa. The sensor was triggered by an overflowing bucket.
18. President’s report: Juniper shrubs will be removed in June by Ax Church

volunteers. This presents an opportunity to update the landscaping around the building. The board asked Charm to contact local landscape businesses for estimates.

1. Executive session: There was no call for executive session.
2. Action and/or discussion items
3. Adoption of Working Budget FY2022/23: Larry Sittler moved to adopt the Working Budget FY2022/23 as presented with advised revisions, Doug Olivero seconded. The motion carried.
4. Annexation of parcel(s): Bo Windy moved to approve to annex parcel 18-13-400-001, an area north of Dalzell, Doug Olivero seconded. A vote was called and the motion carried.
5. Lamp posts (sidewalk lights): Larry Sittler moved to accept the proposed quote from Ficek Electric and Communications to install or replace lamp posts on walkways, Mary Lindenmeyer seconded. The motion carried.
6. Board Orientation: Charm asked the Board for suggestions of topics to be covered at upcoming meetings.
7. Adjournment: There being no further business, the meeting adjourned at 7:21pm.

Submitted by: Jean Carter/Secretary