

**Peru Public Library District  
Board of Trustees  
Regular Meeting  
11 August 2022  
6:15 pm**

Present: Jean Carter, Linda Hiltabrand, Mary Lindenmeyer, Doug Olivero, Larry Sittler, Mike Watts Bo Windy and Director Charm Ruhnke

Guests: Melissa Keegan and Emily Schaub

1. Call to order: President Mike Watts called the meeting to order at 6:16 pm.
2. Changes to the agenda: Under Prior meeting follow-up, the order of items a and b was switched.
3. Public comments: There were no public comments.
4. Approval of minutes of July 2022: Linda Hiltabrand moved to approve the minutes of July 2022 as corrected, Mary Lindenmeyer seconded. The motion carried.
5. Financial report
  - a. Approve disbursements for August 2022: Doug Olivero moved to approve disbursements for August 2022, Larry Sittler seconded. The motion carried.
  - b. Accept financial report for August 2022: Larry Sittler moved to accept the financial report for August 2022, Mary Lindenmeyer seconded. The motion carried.
6. Correspondence
  - a. A News Tribune article covered the family friendly puppet/magic program that took place in July at Northview School, co-sponsored by the library.
  - b. Lynn Sheedy was recognized by the Starved Rock Regional Center for Therapy and Child Development for her work with youth and families.
  - c. Mike Watts shared a letter received from Lynn Sheedy expressing interest in expanding her role at the library.

7. Librarian's report
  - a. Taste of the Illinois Valley: Director Ruhnke recommended closing the library early on Thursday during the 2023 Taste of the Illinois Valley due to parking issues. The library would close at 5:00 pm that day.
8. Prior meeting follow-up
  - a. West Street drainage: Eric Carls, City Engineer, and Tim Harris from Chamlin and Associates will meet in the library parking lot during the next significant rainfall to observe the flow of water. They will meet with the neighbors to the west to address their drainage concerns.
  - b. Parking lot: Tim Harris from Chamlin and Associates has contacted Advanced Asphalt regarding a depressed area in the new parking lot. Tim is awaiting a response.
  - c. Computers: New computers have been received and are being programmed. They are expected to be in service by the end of September.
9. President's report
  - a. Secretary's records review: Mary Lindenmeyer and Larry Sittler reported reviewing the minutes, ordinances and resolutions from the previous year and found no errors.
10. Executive session: There was no call for executive session.
11. Action and/or discussion items
  - a. Adopt Ordinance 2022-23 003 Budget & Appropriations: Linda Hiltabrand moved to adopt Ordinance 2022-23 003 Budget & Appropriations with appropriate dates, Bo Windy seconded. The motion carried.
  - b. Appoint Director(s): Mike Watts moved to offer the position of co-directorships to Melissa Keegan and Emily Schaub beginning 22 August 2022 for a trial period from August 2022 through 10 November with an indefinite extension once the trial period is completed. Salaries and responsibilities as outlined in the Co-director agreement. Linda

- Hiltabrand seconded. Roll call vote was taken, 7 trustees voted yes and 0 voted no. The motion carried.
- c. Authorize bank card signatures: Linda Hiltabrand moved to authorize the removal of Charm Ruhnke's signature from the Peru Federal Savings bank signature card and add Co-directors Melissa Keegan's and Emily Schaub's signatures, Doug Olivero seconded. The motion carried.
  - d. Authorize second Illinois Funds account: Linda Hiltabrand moved to authorize Director Ruhnke to open a second Illinois Funds account, Mary Lindenmeyer seconded. The motion carried.
12. Board Orientation – Funding: The subject of funding was covered throughout the regular meeting.
13. Adjournment: There being no further business, the meeting was adjourned at 7:04 pm.

Submitted by: Jean Carter/Secretary