

Regular Meeting
Peru Public Library District
Board of Trustees
13 October 2022

Present: Jean Carter, Linda Hiltabrand, Mary Lindenmeyer, Doug Olivero, Larry Sittler, Bo Windy, Mike Watts and Co-directors Melissa Keegan and Emily Schaub.

1. Call to order: President Mike Watts called the meeting to order at 6:00 pm.
2. Changes to the agenda: There were 3 additions to the agenda, to item 7, e. Library audit & f. Rotary Club donation and to item 11, f. Posters.
3. Public comments: There were no public comments.
4. Approval of minutes of September 2022: Larry Sittler moved to approve the minutes of September 2022 with a correction, Bo Windy seconded. The motion carried.
5. Financial report
 - a. Approve disbursements for October 2022: Mary Lindenmeyer moved to approve disbursements for October 2022, Doug Olivero seconded. The motion carried.
 - b. Accept financial report for October 2022: Larry Sittler moved to accept the financial report for October 2022, Linda Hiltabrand seconded. The motion carried.
6. Correspondence
 - a. Phil Lenzini: Library Attorney Phil Lenzini sent notice to the library announcing his move to a new law firm. While he will still represent the library, he will now be a member of Heyl, Royster, Voelker & Allen, P.C.

7. Librarian's report

- a. Phil Lenzini: This was covered in the above item.
- b. Concrete pad: A concrete pad will be poured under the city bench placed at the library. This is expected to be accomplished before the end of December.
- c. Charm's rock: A rock commemorating former Library Director Charm Ruhnke's years of service to the library has been purchased and placed at the library. A plaque is forthcoming.
- d. Woodpeckers: The building has suffered damage due to woodpecker activity. A contractor has been secured and the library is awaiting an estimate to repair the damage.
- e. Library audit: It was reported that the library audit has been completed and a final draft will be presented at the November meeting.
- f. Rotary Club donation: The Peru Rotary Club has chosen the Peru Library for this year's "Nothing Reads Like a Book" initiative and will be donating 50-55 books.

8. Prior meeting follow-up

- a. Drainage update: Parking lot project manager Mike Perry is working with the city to determine the cause of rainwater runoff into a neighboring property.

9. President's report

- a. Space planning consultant: The library is looking for a consultant to advise on the best use of space before moving forward with the Youth Services circulation desk replacement project.

10. Executive session: There was no call for executive session.

11. Action and/or discussion items

- a. IMRF Authorized Agent resolution, appointing Melissa Keegan: Doug Olivero moved to appoint Co-Director Melissa Keegan as the IMRF Authorized Agent, Mary Lindenmeyer seconded. The motion carried.

- b. Review Public Comment Policy: The Board will review the Public Comment Policy, updating the language and adopting it at November's meeting.
 - c. Review Collection Development Policy: The Board will review the Collection Development Policy. This will be on November's agenda for adoption.
 - d. Adopt revised Strategic Plan: Linda Hiltabrand moved to adopt the revised Strategic Plan, Larry Sittler seconded. The motion carried.
 - e. Adopt 2022/23 meeting dates: Mary Lindenmeyer moved to adopt 2022/23 meeting dates, Bo Windy seconded. The motion carried.
 - f. Posters: After receiving a request from a local organization to display a poster announcing an upcoming event, the Board asked Co-Director Emily Schaub to review the policy on such a request.
12. Board Orientation – Chapters 2-4, 6 & 12: The Board will review the aforementioned chapters and are encouraged to bring questions/comments to November's meeting.
13. Adjournment: There being no further business, the meeting was adjourned at 6:39 pm.

Submitted by Jean Carter/Board Secretary