

**Peru Public Library District
Board of Trustees
Regular Meeting
13 July 2023**

Present: Jean Carter, Linda Hiltabrand, Laurie Moss, Doug Olivero, Larry Sittler, Bo Windy, Mike Watts and Co-Directors Melissa Keegan and Emily Schaub

Guest: Lochlyn Smith, daughter of Co-Director Emily Schaub

1. Call to Order: President Mike Watts called the meeting to order at 6:00 pm.
2. Changes to the agenda: There were no changes to the agenda.
3. Public comments: There were no public comments.
4. Board photograph: The board chose to move the board photograph to the end of the meeting.
5. Approval of minutes of June 2023: Laurie Moss moved to approve the minutes of June 2023, Larry Sittler seconded. The motion carried.
6. Financial report
 - a. Approval of disbursements: Linda Hiltabrand moved to approve disbursements for July 2023, Bo Windy seconded. The motion carried.
 - b. Accept financial report for July 2023: Linda Hiltabrand moved to accept the financial report for July 2023, Larry Sittler seconded. The motion carried.
7. Correspondence: Linda Hiltabrand, Laurie Moss and Doug Olivero received letters from IL State Representative Jed Davis expressing congratulations for retaining their seats on the Library Board.
8. Librarian's report
 - a. Items have been added to the Library of Things collection. Yard games and home improvement items were among the additions.
 - b. On June 12 of this year, legislation preventing book bans (HB 2789) was officially signed into law. The law will go into effect on January 1, 2024.
9. Prior meeting follow-up
 - a. Youth services circulation desk project: After Co-Directors Emily and Melissa meet with Mike Kmetz to discuss the electrical part of the project, Mike Kmetz will procure bids.
10. President's report: President Mike Watts appointed Larry Sittler to the committee for Secretary's record review. Mike also volunteered to serve on the committee.
11. Executive session: There was no call for executive session.
12. Action and/or discussion items
 - a. Adopt revised FOIA policy: Doug Olivero moved to adopt the revised FOIA policy, Bo Windy seconded. The motion carried.

- b. Appoint the OMA and FOIA officer: President Mike Watts appointed Co-Director Emily Schaub as the OMA and FOIA officer.
 - c. Adopt Ordinance 23-24 001 Building and Maintenance: Larry Sittler moved to adopt Ordinance 23-24 001 Building and Maintenance, Laurie Moss seconded. The motion carried.
 - d. Authorize Co-Library Director(s) to apply for grants: Linda Hiltabrand moved to authorize Co-Library Director(s) to apply for grants, Doug Olivero seconded. The motion carried.
 - e. Adopt Legal Counsel: Doug Olivero moved to adopt Phillip Lenzini as Legal Counsel, Bo Windy seconded. The motion carried.
 - f. Authorize disposal of surplus material: Laurie Moss moved to authorize the disposal of surplus material, Bo windy seconded. The motion carried.
 - g. Taste of the Illinois Valley – August 5: Due to Taste of the Illinois Valley attendees parking at the library and creating issues for patrons and staff, the library will close early, at 12:00 pm, on August 5th.
13. Board Orientation – Golden Rules for Board Members, RAILS Service brochure, What is PrairieCat, What is RAILS: Board members were encouraged to review the articles to meet Board Orientation requirements.
- The board moved outside to be photographed.
14. Adjournment: There being no further business, the meeting adjourned at 6:39pm.