

**Regular Meeting
Board of Trustees
Peru Public Library District
14 September 2023
6:15 pm**

Present: Jean Carter, Linda Hiltabrand, Laurie Moss, Doug Olivero, Larry Sittler, Mike Watts , Bo Windy, Co-Directors Melissa Keegan and Emily Schaub.

Guest: Mike Kmetz

1. Call to order: President Mike Watts called the meeting to order at 6:15 pm.
2. Changes to the agenda: Item 10-a will be discussed after 3-Public comments.
3. Public comments: There were no public comments.
- 10 Action and/or discussion items
 - a. Bids for Youth project: Architect Mike Kmetz reported that bids were received from three local contractors. The Board reviewed estimates/options and decided to employ Liebhart Construction to renovate the lower level of the library. Linda Hiltabrand moved to accept the bid from Liebhart Construction, Doug Olivero seconded. The motion carried.
4. Approval of minutes of August 2023: Larry Sittler moved to approve the minutes of August 2023, Bo Windy seconded. The motion carried.
5. Financial report
 - a. Approve disbursements for September 2023: Laurie Moss moved to approve disbursements for September 2023, Doug Olivero seconded. The motion carried.
 - b. Accept financial report for September 2023: Linda Hiltabrand moved to accept the financial report for September 2023, Larry Sittler seconded. The motion carried.
6. Correspondence: There was no correspondence.
7. Librarian's report
 - a. Custodian Ron Reeland's retirement date is September 30th. A reception will be held in his honor September 22nd. Mike Pack has joined the library staff as Ron's replacement.
 - b. Libraries across Illinois have recently received bomb threats. As a preventative measure, library Co-Directors have met with the Chief of Police to discuss. The library's Emergency Disaster Plan includes instructions to be followed in the event of a threat.
8. Prior meeting follow-up: There was no prior meeting follow-up.
9. President's report: President Mike Watts announced that executive session will be entered later in the meeting.
10. Action and/or discussion items
 - a. Bids for Youth project was covered earlier in the meeting.

- b. Approve LIMRiCC resolutions (2): Linda Hiltabrand moved to amending the amended Intergovernmental Agreement providing for risk management and authorizing membership in in the Library Insurance Management and Risk Control combination to allow for Administrative Amendments to the Intergovernmental Agreement. Larry Sittler seconded. Roll call was taken, the motion carried. Linda Hiltabrand moved to approve amending the amended Intergovernmental Agreement providing for Risk Management and authorizing membership in the Library Insurance Management and Risk Control combination to allow substantive amendments to the Intergovernmental Agreement, Larry Sittler seconded. Roll call was taken, the motion carried.
 - c. Approve the transfer of unexpended FY 2022/23 funds to the Special Reserve Fund: Larry Sittler moved to approve the transfer of unexpended FY 2022/23 funds to the Special Reserve Fund, Doug Olivero seconded. The motion carried.
 - d. Adopt 23-24 003 Budget & Appropriations ordinance: Larry Sittler moved to adopt the 23-24 003 Budget & Appropriations ordinance, Laurie Moss seconded. The motion carried.
 - e. Discuss Peru Federal Bank's conversion from mutual savings bank to stock savings bank: Larry Sittler moved to authorize Co-Directors to vote against Peru Federal Savings Bank's conversion from a mutual savings bank to a stock savings bank, Laurie Moss seconded. Roll call was taken, the motion carried.
11. Executive session:
- a. The Board entered a Closed Session under the Open Meetings Act 5 ILCS 120/2 (c) Exceptions (1).
 - b. The Board adjourned Closed Session at 7:51 pm.
12. Board Orientation: Due to time constraints, Board Orientation was postponed.
13. Adjournment: There being no further business, the meeting adjourned at 7:55 pm.

Submitted by Jean Carter/Board Secretary