

**Regular Meeting
Board of Trustees
Peru Public Library District
12 October 2023
6:00 pm**

Present: Jean Carter, Linda Hiltabrand, Doug Olivero, Larry Sittler, Mike Watts and
Co-Directors Melissa Keegan and Emily Schaub

Absent: Laurie Moss, Bo Windy

1. Call to order: President Mike Watts called the meeting to order at 6:01 pm.
2. Changes to the agenda: There were no changes to the agenda.
3. Public comments: There were no public comments.
4. Approval of minutes of the Budget & Appropriation Hearing and the September 2023 Board meeting
Larry Sittler moved to approve the minutes of the Budget & Appropriation Hearing, Doug Olivero seconded. The motion carried.
Linda Hiltabrand moved to approve the minutes of the September 2023 Board meeting, Doug Olivero seconded. The motion carried.
5. Financial report
 - a. Approve disbursements for October 2023: Linda Hiltabrand moved to approve disbursements for October 2023, Doug Olivero seconded. The motion carried.
 - b. Accept financial report for October 2023: Larry Sittler moved to accept the financial report for October 2023, Doug Olivero seconded. The motion carried.
6. Correspondence: There was no correspondence.
7. Librarian's report
 - a. Custodian Mike Pack has installed solar powered LED motion lights on the north side of the building for added security and safety.
 - b. Co-Director Schaub has investigated the cost of digitizing the library's microfilm reels.
 - c. The Zonta Club donated meeting minutes, scrapbooks and a few other items to the library.

8. Prior meeting follow-up
 - a. Youth remodel project: The owner/contractor agreement was signed in September. A preconstruction meeting is scheduled with Liebhart Construction.
9. Executive session
 - a. The Board entered Closed Session at 6:25 pm under the Open Meetings Act 5 ILCS 120/2 (c) Exceptions (1). Closed Session adjourned at 7:06 pm and the Board resumed the regular Board meeting.
10. President's report: President Mike Watts reported that the Board advised keeping the minutes from the July 2022 Closed Session closed.
11. Action and/or discussion items
 - a. Vote on Closed Minutes from July 2022: The Board voted that the minutes from July 2022 Closed Session remain closed.
 - b. Approve Revisions to the Tort-Immunity Policy: Linda Hiltabrand moved to approve Revisions to the Tort-Immunity Policy, Larry Sittler seconded. The motion carried.
12. Board Orientation – Serving Our Public 4.0 (chapters 4 through 8, pages 13-24): The board was asked to review the above-mentioned chapters of Serving Our Public 4.0 to meet Board Orientation requirements.
13. There being no further business, the meeting was adjourned at 7:21 pm.

Submitted by Jean Carter/Board Secretary