

**Regular Meeting
Board of Trustees
Peru Public Library District
8 February 2024
Following Decennial Committee meeting**

Present: Jean Carter, Larry Sittler, Doug Olivero, Bo Windy, Mike Watts
Co-Directors Melissa Keegan and Emily Schaub

Absent: Linda Hiltabrand and Laurie Moss

1. Call to order: Mike Watts called the meeting to order at 6:47 pm.
2. Changes to the agenda: There were no changes to the agenda.
3. Public comments: There were no public comments.
4. Approval of minutes of January 2024: Larry Sittler moved to approve minutes of January 2024, Doug Olivero seconded. The motion carried.
5. Financial report
 - a. Approve disbursements for February 2024: Doug Olivero moved to approve disbursements for February 2024, Bo Windy seconded. The motion carried.
 - b. Accept financial report for February 2024: Doug Olivero moved to accept the financial report for February 2024, Bo Windy seconded. The motion carried.
6. Correspondence
 - a. Congratulation note: A patron kindly sent a newspaper article covering a grant recently awarded to Youth Services.
7. Librarian's report
 - a. LIRA has scheduled a building appraisal for February 21st at no charge to the library.
 - b. \$5000 was anonymously donated to the library for the purchase of additional large print books.
 - c. A Taylor Swift event is planned for April 5th complete with activities, photo ops, and dancing. The event will take place in Youth Services.

8. Prior meeting follow-up
 - a. Youth circulation desk project: The remodel is underway and progress is on track.
9. President's report: There was no President's report.
10. Executive session: There was no call for Executive session.
11. Action and/or discussion items
 - a. Working cash certificate of deposit: Doug Olivero moved to authorize Melissa Keegan and/or Emily Schaub, Co-Director(s) to open a certificate of deposit with funds from the Illinois Funds *0709 account. Additionally, Melissa Keegan, Co-Library Director, Emily Schaub, Co-Library Director, Michael Watts, Board President, and Linda Hiltabrand, Board Treasurer, are designated to have transaction authority relating to this certificate of deposit. Bo Windy seconded. The motion carried.
 - b. Review Capitol Assets Policy: The policy was reviewed by the Board. No changes were suggested.
 - c. Review and adopt Pest Control and Response Policy: Doug Olivero moved to adopt the Pest Control and Response Policy, Larry Sittler seconded. The motion carried.
 - d. Ordinance for Board Meeting Dates FY24/25: This ordinance was adopted by the Board at the January 2024 meeting, motion made by Larry Sittler and seconded by Doug Olivero.
12. Board Orientation – OMA overview, Effective Meetings for Library Board Trustees, First Amendment Audit, by-laws: The Board was given the task of reviewing the aforementioned items to satisfy Board Orientation requirements.
13. Adjournment: There being no further business, the meeting was adjourned at 7:25 pm.

Submitted by Jean Carter/Board Secretary