

**Regular Meeting
Board of Trustees
Peru Public Library District
13 June 2024
6:00 pm**

Present: Jean Carter, Laurie Moss, Kent Maze, Doug Olivero, Larry Sittler, Mike Watts, Bo Windy, Co-Directors Melissa Keegan and Emily Schaub

1. Call to order: Mike Watts called the meeting to order at 6:00 pm.
2. Changes to the agenda: There were no changes to the agenda.
3. Public comments: There were no public comments.
4. Approval of minutes of May 2024 meeting: Laurie Moss moved to approve the minutes of May 2024 meeting, Doug Olivero seconded. The motion carried.
5. Financial report
 - a. Approve disbursements for June 2024: Kent Maze moved to approve disbursements for June 2024, Larry Sittler seconded. The motion carried.
 - b. Accept financial report for June 2024: Larry Sittler moved to accept the financial report for June 2024, Bo windy seconded. The motion carried.
6. Correspondence: The folder included a letter from the Secretary of State informing the library of the Per Capita Grant Award. Co-Director Emily Schaub included a draft of a letter that will be sent to those households that were included in the recent annexation. The letter explains the process of joining the library and the benefits of doing so.

7. Librarian's report
 - a. OMA and FOIA training – K. Maze: New board member Kent Maze has completed the required OMA and FOIA training.
 - b. Ficek Electric has completed installing additional outlets in the staff workroom.
 - c. Co-Director Emily Schaub was accepted to Director's University with training to take place 7/30 – 8/1. The University provides opportunities for networking and team building through lectures and discussions.
8. Prior Meeting Follow-up
 - a. Annexation letter: Co-Director Emily distributed to board members a draft of the letter being sent to those households included in the recent annexation.
9. President's report
 - a. Board photograph taken at July meeting: The board will be photographed at the July meeting.
 - b. Nominating Committee report: Jean Carter and Laurie Moss presented a list of nominees for officer positions for the next term. Action will be taken at the next board meeting.
- 10 Executive session: There was no call for executive session.
- 11 Action and/or discussion items
 - a. Authorize FY2023/24 outstanding bills be paid in FY2024/25: Kent Maze moved to authorize FY2023/24 outstanding bills be paid in FY2024/25, Doug Olivero seconded. The motion carried.
 - b. Authorize remaining FY2023/24 funds be reserved for FY2024/25 expenses: Doug Olivero moved to authorize remaining FY2023/24 funds be reserved for FY2024/25 expenses, Bo windy seconded. The motion carried.

- c. Adopt Non-Resident Card Ordinance: Larry Sittler moved to adopt Non-Resident Card Ordinance, Laurie Moss seconded. The motion carried.
 - d. NCAT ride for patrons: The board discussed the possibility of offering patrons a ride to and from the library using the NCAT service. It was decided to explore options for a fall run.
- 12 Board Orientation – RAILS brochure, What is PrairieCat? Email and FOIA, CH.8 Serving Our Public 4.0: The board reviewed the aforementioned items to fulfill board requirements.
- 13 Adjournment: There being no further business, the meeting adjourned at 6:57 pm.

Submitted by Jean Carter/Board Secretary