

Annual Budget & Appropriation Ordinance

24-25 004

Annual Budget and Appropriation Ordinance for the Fiscal Year Beginning 1 July 2024 and Ending 30 June 2025

WHEREAS, The Board of Trustees of the Peru Public Library, of the Counties of LaSalle and Bureau, State of Illinois, have prepared a tentative form of the Combined Annual Budget and Appropriation and which has been conveniently available for public inspection for at least thirty days prior to final action; and

WHEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance on 12 September 2024, notice given at least thirty days prior thereto as required by law, and all other legal requirements have been duly complied with.

BE IT ORDAINED by the Board of Trustees of the Peru Public Library District of the Counties of LaSalle and Bureau, Illinois, as follows:

SECTION 1: That the following sums, or so much may be authorized by law, are budgeted, set aside and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2024 and ending June 30, 2025; and the objects and purposes for which said appropriations are made, and the amounts thereby appropriated are as follows:

FOR CORPORATE PURPOSES:

1 For administrative purposes:

a.	Payroll	\$327,650
b.	Legal	\$3,500
c.	Continuing Education	\$1,750
d.	Dues	\$266
e.	Health Insurance	\$43,410
f.	Postage	\$1,250
g.	Public Relations	\$4,000

2 For the collection:

a.	Books	\$31,500
b.	Donations	\$5,000
c.	Dvd	\$4,500
d.	eBooks	\$2,500
e.	Music cd	\$1,000
f.	Magazines/Newspapers	\$5,000
g.	Subscriptions	\$14,690

3	For Contractual Services	\$2,250
4	For Contingency Expenses	\$1,500
5	For Programs & Projects	\$11,500
6	For PrairieCat	\$15,500
7	For Operating Supplies	\$8,000
8	For Miscellaneous	\$5,500

Total **\$490,266**

FOR SOCIAL SECURITY FUND PURPOSES:

Social Security & Medicare Total \$28,800

FOR ILLINOIS MUNICIPAL RETIREMENT FUND

Ill Municipal Retirement Fund Total \$33,000

FOR AUDIT PURPOSES:

Contractual Services – Audit Total \$6,650

FOR LIABILITY, WORKERS' COMPENSATION AND UNEMPLOYMENT INSURANCE:

1	Insurance	\$21,000
2	Unemployment	\$1,900
3	Workers Comp	\$1,900
3	Bonds	\$600
4	Risk Management & Loss Control	\$57,475
5	Contingency	\$1,250
Total		\$84,125

FOR BUILDING & MAINTENANCE PURPOSES:

1	Building Maintenance	\$13,470
2	Building Alterations	\$100,000
3	Maintenance/supplies	\$4,719
4	Telephone & Internet	\$6,840
5	Equipment Maintenance	\$1,800
6	New Equipment	\$24,500
7	Utilities	\$23,000
8	Contingency	\$1,250
Total		\$175,579

FOR THE PURPOSE OF A WORKING CASH FUND:

Working Cash Fund Total \$145,922

SECTION 2: Appropriated for the foregoing expenses from the following estimate of revenues, by source, anticipated to be received by the Library District in the fiscal year:

Projected cash on hand July 1, 2024	\$0
Special Reserve Fund	\$100,000
Replacement Taxes	\$60,000
Misc gifts and donations	\$5,000
Interest	\$6,000
Grants	\$14,707
Fines and Fees	\$9,000
Tax for Corporate Fund	\$437,767
Tax for FICA	\$28,800
Tax for Audit	\$6,650

Tax for IMRF	\$33,000
Tax for Working Cash	\$145,922
Tax for Liability & Insurance	\$84,125
Tax for Building & Maintenance	\$58,329
Expected Cash on hand June 30, 2024	\$0
Total	\$989,300

SECTION 3. That all unexpended balances of any item(s) for which an appropriation is made by this budget and appropriation ordinance may be expended in making up any insufficiency or deficit in any item(s) for which an appropriation is made by this ordinance.


SECTION 4. That all unexpended balances not applied in the manner set forth in Section 3 of this ordinance may be transferred to the special reserve fund created by Ordinance 16/17-018 of this District, said fund to accumulate as provided in said Ordinance.

SECTION 5. That a certified copy of this ordinance be published at least once after passage in a newspaper published or circulated in the District.

SECTION 6. This Ordinance is effective immediately upon passage and approval.

Passed by the Board of Trustees of the Peru Public Library on 12 September 2024.

Board of Library Trustees of Peru Public Library (district)

By: 
 Michael Watts, Board President

ATTEST: 
 Larry Sittler, Board Secretary

Ayes: 6
 Nays: 0
 Abstentions: 0
 Absent: 1

State of Illinois)
) Ss.
Counties of LaSalle & Bureau)

Certificate

I, Larry Sittler, do hereby certify that I am the duly appointed, qualified and acting Secretary of the Peru Public Library in the Counties of LaSalle and Bureau and State of Illinois; that attached is a true and correct copy of the Annual Budget and Appropriation Ordinance No. 24-25 004 for the fiscal year July 1, 2024 to June 30, 2025.

I further certify that the Annual Budget and Appropriation Ordinance was duly passed by the Board of Trustees of said Library District at a meeting on 12 September 2024; that said Ordinance was duly passed by yea and nay vote with a majority of all the Board of Trustees having voted yea on the adoption and passage and approved in accordance with the laws of the State of Illinois pursuant to the notice and publication as required by law.

I further certify that said Annual Budget and Appropriation Ordinance contains an estimate of revenues, by sources, anticipated to be received by the Peru Public Library in the fiscal year.

IN WITNESS WHEREOF, I have signed my name in my official capacity as Secretary of the Board of Trustees of the Peru Public Library, at Peru, Illinois, 12 September 2024.



Larry Sittler, Secretary
Peru Public Library