

**Regular Meeting  
Board of Trustees  
Peru Public Library District  
12 September 2024  
6:15 pm**

Present: Jean Carter, Kent Maze, Laurie Moss, Doug Olivero, Larry Sittler, Mike Watts, and Bo Windy, Co-Directors Melissa Keegan and Emily Schaub. Doug Olivero left at 6:27

1. Called to order: President Mike watts called the meeting to order at 6:15 pm, after 6:00 pm Budget and Appropriations Hearing concluded.
2. Changes to the agenda: There were no changes to the agenda.
3. Public comments: There were no public comments.
4. Approval of minutes of August 2024: Jean Carter moved to approve the draft minutes, second given by Doug Olivero, and upon vote motion carried.
5. Financial report: Co-Director Melissa Keegan noted that Peru Federal Savings Bank agreed to match offer by another bank, increasing interest for library checking account.
  - a. Approval of disbursements for September 2024: Kent Maze moved to approve disbursements, Doug Olivero seconded, motion carried.
  - b. Acceptance of financial report for September 2024: Kent Maze moved to accept, second given by Bo Windy, motion carried.
6. Correspondence: There was no correspondence.
7. Librarians' report:
  - a. For Library Trustee election on 1 April 2025, the candidacy petition packets had been picked-up by 3 existing trustees.
  - b. Food drive in cooperation with other libraries in area will occur after Christmas.
  - c. iLead, in-person trustee training scheduled for 28 September, board members should let Co-Director Schaub know if they will be attending by Monday, 21 September.
  - d. Quote on cost of security cameras, meeting held with Ficek Electric & Communications Systems, a bid forthcoming from Ficek and a company in Princeton, Illinois.
  - e. Need explained for installing weed fabric in area around flag pole.
  - f. Staff training scheduled for afternoon of 14 October 2024 sessions on active shooter and CPR instruction.
  - g. Library website will need to be ADA compliant by April 2027, initial cost investigation ranges from \$15,000 to \$25,000.

8. Prior meeting follow-up: NCAT (North Central Area Transit) patron rides: NCAT will provide a weekly bus to and from the library. Service costs \$30 per week for an 11-week period 6 November to 29 January, excluding Christmas and New Years.
9. President's report: President Mike Watts reminded those having picked-up petition packets for 1 April 2025 election to return them on scheduled date.
10. Executive session: There was no need for Executive session.
11. Action and/or discussion items:
  - a. Adoption of Working Cash Resolution 24-25 001: Kent Maze moved to adopt Working Cash Resolution 24-25 001, Larry Sittler seconded, resolution approved unanimously.
  - b. Kent Maze moved to transfer Working Cash funds from the General Fund into the Special Reserve Fund. Laurie Moss gave second and motion passed.
  - c. Passage & Approval of Working Cash Ordinance 24-25 003: Motion made by Kent Maze to approve Working Cash Ordinance 24-25 003. Jean Carter gave second, ordinance passed.
  - d. Passage & Approval of Budget & Appropriation Ordinance 24-25 004: Kent Maze moved to approve, Jean Carter gave second and ordinance passed.
  - e. Approve the transfer of unexpended FY 2023/24 funds to the Special Reserve Fund: Jean Carter moved to approve the transfer of unexpended funds to the Special Reserve Fund, Larry Sittler gave second, and motion carried.
  - f. Checking & CD accounts:
    - i) Motion to Authorize Co-Library Directors to conduct a no penalty redemption at Central Bank for 3 existing Certificate of Deposit accounts and, open new CD's at Central Bank, Kent Maze made motion, Larry Sittler seconded, motion passed.
    - ii) Motion to Authorize Co-Library Directors to conduct a no penalty redemption on one Peru Federal Savings Bank Certificate of Deposit and, open a new CD, Kent Maze made a motion, Jean Carter seconded, motion passed.
    - iii) Motion to Authorize Co-Library Directors to open a \$250,000 Certificate of Deposit at Central Bank, Kent Maze made motion, Jean Carter seconded, motion carried.
  - g. Adopt Meeting & Study Room Policy. Jean Carter moved to adopt the policy, Laurie Moss gave second and motion carried.
  - h. Adult Flooring Project – Authorization for Architectural/Engineering Services Proposal: Kent Maze made motion, Laurie Moss seconded, motion carried.
12. Board Orientation RAILS Delivery: data shows an increase of Peru Library loaning items to fill requests from PrairieCat libraries.
13. Adjournment: meeting adjourned at 7:12 pm.  
Submitted by Larry Sittler / Board Secretary