

**Regular Meeting
Board of Trustees
Peru Public Library District
13 February 2025
6:00 pm**

Present: Jean Carter, Kent Maze, Laurie Moss, Doug Olivero, Larry Sittler, Mike Watts, and Bo Windy along with Co-Directors Melissa Keegan and Emily Schaub.

1. Called to order: President Mike Watts called meeting to order at 6:00 pm.
2. Changes to the agenda: There were no changes to the agenda.
3. Public comments: Jourdan Wendt, Director of the LaSalle Public Library in neighboring City of LaSalle, Illinois, was in attendance for a library school assignment, and was able to periodically give comparative facts between the 2 public libraries operating in their respective adjacent cities.
4. Approval of minutes from 9 January 2025 meeting: Kent Maze moved to approve foregoing meeting minutes, second given by Doug Olivero, and upon vote motion carried.
5. Financial report: Co-Director Melissa Keegan noted: the deposit of check on 24 January 2025 for Personal Property Replacement Tax (PPRT) and the average daily yield in January of 4.56% on the 2 Illinois Funds accounts. She also highlighted February disbursement expenses included these bills: Ficek Electric & Communications Systems for annual alarm inspections, Tech Plus Plus for projection screen repair work to get it to go up and down work, and for annual inspection of elevator by KONE Inc. and Stuard & Associates, Inc.
 - a. Approval of disbursements for February 2025, with motion made by Jean Carter, second from Laurie Moss, and with affirmative vote carried.
 - b. Acceptance of financial report for February 2025, with motion by Jean Carter, second from Doug Olivero, and with affirmative vote carried.
6. Correspondence: There was no correspondence.
7. Librarian's report:
 - a. Having learned the product Connectrac would allow for installation of electric power lines and computer ethernet cables underneath carpet squares and eliminate some drilling into concrete floor, quotes have been requested from Ficek Electric company and Technology Made Easy (TME) for using Connectrac in connection with upstairs renovation project.
 - b. TME has also provided a quote for purchase and installation of security cameras, which included an additional camera, over number of cameras included in another company's quote.
 - c. Backup batteries replaced on alarm systems, as recommended during annual inspection.

- d. Projection screen repaired, so that it at least goes up and down, but projector computer interface will not allow connecting a computer for showing screen graphics during program presentations. Projector - a C4 brand and now nearly 13 years old will only allow showing of a movie. A new "Plug & Play" type projector may be needed.
 - e. Impact Networking located locally has matched the proposal from GFI Digital of Bloomington for 2 new copiers, for: printing, faxing, and copying. Both will be capable of making black and white, as well as color copies, which many patrons have requested.
 - f. Mention made of 6 bills introduced to date in Illinois State General Assembly for amending Illinois Open Meetings Act and 14 proposed bills to amend, in various ways, the Illinois Freedom of Information Act.
8. Prior meeting follow-up: Adult flooring project status, per information from Architect Mike Kmetz, flooring materials have been shipped.
9. President's report: There was no need for a separate presentation by president.
10. Executive session: There was no need for Executive session.
11. Action and/or discussion items:
- a. Review Collection Development Policy: No questions from Board or suggestions for changes.
 - b. Review Travel Reimbursement Policy: No suggestions for changes from Board and in answer to question raised, \$0.70 is current mileage reimbursement rate.
 - c. Per Capita Grant Submission: Paper work submitted to Illinois Secretary of State. Award is based upon population of the district and goes into collection acquisitions.
 - d. Sunday Hours: Discussion of budgetary cost of adding 4 hours to weekly schedule on Sunday afternoons September through May. Expense of additional hours weighed against cost of future building repair and renovation work. With desire not to deplete monetary reserves, no decision made at this time.
12. Board Orientation Sierra Essentials, Technical Services Manual, and new staff binder. Foregoing items brought for examination by Board members.
13. Adjournment: There being no further business, the meeting adjourned at 7:00 pm.

Submitted by Larry Sittler / Board Secretary