

**Regular Meeting
Board of Trustees
Peru Public Library District
8 May 2025
6:00 pm**

Present: Jean Carter, Kent Maze, Laurie Moss, Doug Olivero, Larry Sittler, Mike Watts, and Bo Windy, along with Co-Director Emily Schaub.

Absent: Co-Director Melissa Keegan

1. Called to order: President Mike Watts called meeting to order at 6:00 pm.
2. Changes to the agenda: There were no changes to the agenda.
3. Acceptance of official results from 1 April 2025 Consolidated Election: Motion to accept official election results made by Jean Carter, second from Doug Olivero, and board on unanimous vote accepted election results.
4. Oaths of Office: Larry Sittler, Jean Carter, and Kent Maze each took Oath of Office in aforesaid order.
5. Public comments: There were no public comments.
6. Approval of minutes from 10 April 2025 meeting: Jean Carter moved to approve foregoing meeting minutes, second given by Doug Olivero, and upon vote motion carried.
7. President's report: There was no need for a separate presentation by president.
8. Correspondence: Copy of 2 May 2025 "Thank You Note" sent by Peru Public Library Co-Directors to City of Peru Electric Department expressing gratitude for bringing over a utility bucket truck and fixing broken flag pole rope.
9. Librarian's report:
 - a. Hope Week – Community outreach, sponsored by Ax Church during first week of June, will bring volunteers to library, who will do gardening clean-up work in the flag pole planter and in flower bed and around tree by lower-level entrance, along with plans to power wash north patio and retaining wall.
 - b. Outreach – At IVCC wellness event, library staff in attendance found numerous people were surprised to learn their library card is good throughout State of Illinois.
 - c. Road Trip of Illinois Valley Area Libraries – Some Peru Public Library patrons, along with a staff member have visited all of the participating libraries this year.
 - d. Microfilm Digitizing – Peru Public Library together with the LaSalle Public Library submitted a joint grant request to Congressional Representative Lauren Underwood, seeking financial assistance to digitize some 545 reels of microfilm of our local newspapers. Grant application in conjunction with LaSalle Public Library, hopefully will be viewed favorably, since digitizing of News Tribune will

be collaborative and not result in neighboring libraries duplicating each other's work and should, in fact, supplement materials available in neighboring city, with copies of the former, now defunct, Peru Herald newspaper.

10. Prior meeting follow-up:

- a. Adult flooring – Project is done except for installation of Tread Strips on two lowest steps of staircase and delivery of extra carpeting ordered. Carpeting selected did come with 20 - year warranty.
- b. Local History Policy – Revisions made as discussed at prior meeting.
- c. Open House – Organized by the Friends of the Peru Public Library and scheduled for Saturday, 7 June 2025 from 10:00 am to 2:00 pm.

11. Financial report: Co-Director Emily Schaub explained the major item in "Accounts Payable" was the bill of Hallett Movers for furniture moving in conjunction with the flooring project and explained "Special Reserve" money appropriated in FY2024/25 budget for flooring project and held in Illinois Funds 1 had been transferred to checking account and in addition to paying above bill of moving company, would be used to pay Ficek Electric and Boss One Carpet.

- a. Approval of disbursements for May 2025, with motion made by Kent Maze, second from Doug Olivero, and with affirmative vote carried.
- b. Acceptance of financial report for May 2025, with motion by Kent Maze, second from Laurie Moss, and with affirmative vote carried.

12. Executive session: There was no need for Executive session.

13. Action and/or discussion items:

- a. Motion to Approve Updated Local History Policy. With no vote having been taken earlier during meeting, Jean Carter made motion to approve revised and updated policy, Laurie Moss gave a second to the same, and carried on affirmative vote.
- b. Adoption of Working Budget for FY2025/26. Kent Maze made motion to adopt draft Working Budget for FY2025/26, Larry Sittler gave a second to the same, and on affirmative vote carried.

14. Board Orientation. No materials presented to board members this month, but all encouraged to proceed upstairs to see completed remodel project with new carpet and flooring now in place.

15. Adjournment: There being no further business, the meeting adjourned at 7:00 pm.

Submitted by Larry Sittler / Board Secretary