# Peru Public Library
# Code of Conduct

The Peru Public Library welcomes everyone to use and enjoy the library's facilities and services. In order to provide a safe, comfortable experience for everyone in the library, the following forms of conduct are not permitted and are representative of actions that may result in the loss of library privileges:

- To support a welcoming space, the library does not tolerate behavior that disturbs or interferes with others' use of library services or facilities. Examples include (but are not limited to) fighting, throwing items, swearing, using abusive or threatening language, exceeding acceptable noise levels, harassing patrons or staff, interfering with staff members' performance of duties – including monopolizing a staff member's time, making inappropriate personal comments, or refusing to comply with staff requests. Disruptive or offensive behavior is determined at the discretion of the library staff.
- Patron activity may not violate library policy, federal, state, local, or other applicable laws. Including, possessing alcohol, any illegal substance, or drug paraphernalia, or being under the influence of drugs or alcohol.
- Impeding access to the library or any part of the library property.
- Leaving a vulnerable adult or a child under the age of 10 unattended at any time.
- Using library facilities for purposes other than intended – including bathing, sleeping, and inappropriate use of library furniture.
- Only service animals or animals appearing in library programs may enter the library.
- Proper attire, including shirts and shoes, are to be worn at all times while in the library. Patrons with offensive odors or disruptive clothing will be asked to leave.
- Trespassing in non-public areas, being in the library without authorization before or after operating hours, or camping on library grounds is prohibited.
- Personal belongings may not be left unattended. The library assumes no responsibility for lost or stolen belongings or property.
- Beverages in covered containers are allowed in the library except in the computer area. Food, with the exception of food provided at library programs, may be eaten only in the library's main lobby.
- Intentional damage or theft of materials, furnishings, equipment or property is prohibited.
- In limited circumstances, staff may allow patrons to use the library phone for short, local calls.
- Patrons remaining at the library at closing time will be told to leave. If a child remains after library closing, the police may be contacted.
- One person per computer is allowed except in teaching, researching or group project situations.
- Quiet, brief calls on personal devices should be kept to a minimum. Long conversations will be asked to move to the lobby or outside.
- Headphones or earbuds should be used at a level not audible to others.

Anyone violating the code of conduct of Peru Public Library may be asked to leave the premises. Staff will notify the Police Department if an individual fails to heed staff requests. In case of severe or repeated violations of this code, the Executive Director may suspend library privileges for a period of time from 1 day up to or including 1 year. Written notification shall be made when possible whenever actions concerning severe or repeated violations occur.

# Peru Library Code of Conduct

**Everyone is Welcome**

Children under age 10 must stay with their parent, guardian, or caregiver

Stay awake so we know you're okay

Keep noise to minimum level & take loud conversations outside

Covered beverages are allowed but not by computers. Food in the lobby only

Tobacco use outside, in designated area only

Belongings may not be left unattended

Do not interfere with a staff member's performance or duties

Offensive or abusive language is not tolerated

Only service animals or animals in library programs may enter the library

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PERU PUBLIC LIBRARY

www.perulibrary.org

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